



Minutes of Airport Authority Meeting

13 March, 2017

6:00PM

Attendees:

Cmr. Dick Morrow (C)
Cmr. Bart Miller
Cmr. Raymond Ray

Dr. Randall Peters (Sec/Tres)
Cmr. David Brock
Mr. Louis Thacker

Mr. Carl Pruett
Mr. Larry Johnson

Also in Attendance:

Judge William Johnston (Authority Legal Counsel)
Mr. Kenny Smith (City Manager)
Mr. William Wilson (County Manager)
Mr. Mike Reiter (Michael Baker Intl.)
Mr. Mike Van Wie (Michael Baker Intl.)
Mr. Bob Stapleton (Project Manager)
Mr. Lew Walker (GDOT)
Mr. Robert Mohl (Airport Director)
Mr. Blake Locke (Authority Committee Volunteer)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. **Adopt Minutes:** Dr. Randall Peters motioned to accept the minutes of the Authority meeting held on the 13 February, 2017. Cmr. Raymond Ray seconded and the minutes were approved (8-0).
- III. **Audience Comments:** Mr. Blake Locke, Authority Committee Volunteer, and Air Traffic controller at Hartsfield-Jackson International Airport invited the Authority to receive a tour of the control tower facility.
- IV. **Report of Committees:**
 - a. **Budget & Finance** – Cmr. David Brock reported the Budget Committee has met and reviewed in detail the proposed FY 18 budget. The Committee recommends it be forwarded on to the City for review.
 - b. **Property & Assets** – No Report At This Time
 - c. **Personnel** – Mr. Larry Johnson reported that the Personnel Committee have reviewed the performance evaluations submitted by the AD regarding the airport employees. A meeting will be scheduled in the next few days to conduct an appraisal of the Airport Director as his anniversary date approaches next month.
 - d. **Legal & Insurance** – Mr. Carl Pruett briefly informed the Board of its meeting regarding the contract discussion for the Authority's Governmental Liaison Consultant.
 - e. **Marketing** – Dr. Randall Peters informed the Board that it has met with and discussed multiple issues with the representatives from the Square Foot Marketing firm to include providing them with statistical data & forecast projections.
 - f. **Tenant Issues** – No Report At This Time

V. Old Business:

- a. New Airport Monthly Staff Workshop Update:** Cmr Morrow provided a brief summary regarding the staff meeting (see attached NGS - 13 Mar 2017 agenda) held earlier in the afternoon. New work has yet to be initiated due to the inability to proceed further than Land Acquisition Phase I because of the work stoppage imposed by GDOT. Cmr. Morrow briefed the Authority on the topics discussed during the workshop. Those topics included; the ALP we are still waiting on its review. Other issues include the Radio Tower Obstructions, Utility Relocation, Supplemental Environmental Assessment, Land Acquisition Phase 1, the CIP, DBE, Roadway Improvements, Zoning, Land Release and Current Airport Appraisal Process as well as interest by individuals / firms in purchasing the current airport.
- b. Phase 1 Land Acquisition Update:** Cmr. Morrow reported that of the 41 parcels in Phase 1, 9 are totally completed, copies have been provided to GDOT. 24 are completed yet the paperwork is in process moving through the courts recording. 4 additional owners have accepted offers and will be put in the pipeline for closure. Of the remaining 4, (3) 2 on Sapelo Rd. and 1 on Banks Rd. we have initiated the condemnation process. The remaining one needs a new appraisal update and an offer will then be made. The Demolition Scope & Fee proposal has been commented on by GDOT, Michael Baker is revising and will submit an adjusted one for consideration. 2 Banks Rd. tenants have requested extensions, 1 for special needs consideration and 2 for excessive amount of property to be removed. We have approved the extensions and are moving closer to being able to secure that portion of Banks Rd. Of the 2 Parcels on Sapelo; 1 is a vacant lot, the other is fenced and Robert and Will are going out this week and install a gate to secure the property.

VI. New Business:

- a. Consider for Approval FY 18 Airport Budget Request:** Cmr. David Brock motioned to forward to the City and County the proposed FY 2018 budget for review. Mr. Larry Johnson seconded. The motion was approved (8-0).

VII. Airport Director's Report: AD provided monthly airport statistical data report for January 2017.
(see attached AD report).

VIII. Authority Board Member Comments: Mr. Larry Johnson expressed his gratitude for being able to attend and was very impressed with the knowledge and instruction provided at the GAA Spring Workshop. Additionally, Mr. Johnson summarized his meeting with GDOT leadership that occurred following the workshop.

IX. Next Airport Authority Board Meeting: **10 April, 2017 - 6PM**
One Griffin Center

X. Adjournment: At 6:31 PM, the Chair entertained a motion to adjourn, **Cmr. Raymond Ray** motioned to adjourn & **Dr. Randall Peters** seconded, the motion was unanimously passed, (8-0).

Respectfully Submitted:

Dr. Randall Peters
Secretary,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager