



Airport Lineman

Airport

\$11.21 per hour (This is a Part-time Position, Approximately 28 hours per week)

JOB SUMMARY

This position assists in performing fueling, towing, parking and other servicing and maintenance functions at the municipal airport.

MAJOR DUTIES

- Assists in refueling fixed and rotor wing aircraft.
- Performs daily quality control checks and procedures; maintains related logs.
- Assists in maintaining fuel inventory; maintains related logs.
- Receives payment and records sales.
- Conducts preventive maintenance on vehicles and equipment.
- Guides, parks, and ties-down aircraft.
- Assists in operating an aircraft tug vehicle to tow aircraft, under direct supervision.
- Assists in the repair of fuel vehicles and equipment.
- Provides customer service.
- Cleans airport facilities.
- Assists in facilities repair and maintenance.
- Cuts grass and maintains grounds.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of fuel handling, storage, and safety practices.
- Knowledge of airport emergency and accident procedures.
- Knowledge of airport policies and procedures.
- Skill in the operation of airport fueling systems equipment.
- Skill in the maintenance of airport fuel transport, storage and dispensing equipment.
- Skill in the mechanical repair and maintenance of airport equipment.

SUPERVISORY CONTROLS

The Airport Director assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures and the nature and propriety of the final results.

GUIDELINES

Guidelines include Georgia Department of Transportation regulations, Federal Aviation Administration regulations, and city policies and procedures. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related airport service and maintenance duties. Inclement weather contributes to the complexity of the position.
- The purpose of this position is to assist in performing fueling, towing, parking and other servicing and maintenance functions at the municipal airport. Success in this position contributes to the efficiency and effectiveness of airport operations.

CONTACTS

- Contacts are typically with co-workers, other city employees, vendors, tenants, customers, and members of the general public.
- Contacts are typically to provide services, to give or exchange information, or to resolve problems.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, stooping, walking, bending or crouching. The employee occasionally lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed in an office, at airport facilities, and outdoors, occasionally in cold or inclement weather. The employee may be exposed to noise, dust, dirt, grease, machinery with moving parts, or irritating chemicals. Work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- High School diploma or GED.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years, is preferred.
- This position may be required to supervise state inmate labor. If so, employee must pass the Department of Corrections three-day certification within the time frame required by this department which is normally within six months, but may be altered.

THE CITY OF GRIFFIN IS AN EQUAL OPPORTUNITY EMPLOYER