



" Your Aviation Gateway "

Griffin Spalding Airport

1035 South Hill Street
Griffin, GA 30224

www.cityofgriffin.com

Telephone (770) 227-2928
Fax (770) 229-2346

Minutes of Airport Authority Meeting

14 January, 2013

6:00PM

Attendees:

Cmr. Dick Morrow (C)

Cmr. Bart Miller

Mr. Larry Johnson

Cmr. Joanne Todd

Mr. Ron Alexander

Mr. Carl Pruett

Cmr. Raymond Ray

Mr. Keith Smith

Also in Attendance:

Mr. Kenny Smith (City Manager)

Mr. Robert Mohl (Airport Director)

Mr. Mike Reiter (LPA / Michael Baker Consultants)

Mr. Ray Lightner (Griffin Daily News)

I. Call to Order:

At 6:00PM with a quorum present the Chairman, Cmr. Morrow, called the meeting to order.

II. Welcome Commissioner Bart Miller: Commissioner Morrow welcomed County Commissioner Miller to the Airport Authority.

III. Adopt Minutes: The Chairman made a request to entertain a motion to accept the minutes from the Airport Authority Meeting held on 10 December 2012. Cmr. Raymond Ray motioned to approve the minutes, Mr. Larry Johnson seconded. The motion was approved with one abstention (Cmr. Miller was not in attendance at the 10 Dec 2012 meeting). (7-0-1).

IV. Election of Officers:

- a. **Chairman** – Commissioner Dick Morrow was the only nomination, Mr. Carl Pruett motioned for nominations to be closed and Cmr. Morrow be elected by acclamation, Cmr. Joanne Todd seconded the motion. The motion passed (8-0)
- b. **Vice Chair** – Mr. Brett Lavender was the only nomination, Cmr. Joanne Todd motioned for nominations to be closed and Mr. Lavender be elected by acclamation, Mr. Keith Smith seconded the motion. The motion passed (8-0)
- c. **Secretary** – Cmr. Joanne Todd was the only nomination, Mr. Carl Pruett motioned for nominations to be closed and Cmr. Todd be elected by acclamation, Mr. Keith Smith seconded the motion. The motion passed (8-0)

V. Audience Comments: None

VI. Old Business:

- a. **Support Request Letter:** Cmr. Morrow stated that he has drafted a support letter, summarizing the economic impact of aviation & aviation related business in the state of Georgia as well as the Griffin-Spalding area. It is available for review for the Board to look at and suggest changes. Cmr. Morrow stated that he will combine the letter with the data Taurus & Robert put together & will send it out. (Support Letter attached)
- b. **Transition Committee Meeting:** Cmr. Morrow provided an overview of the committee meeting, summarizing the stated goal of transitioning the current airport property & operations from City & County control to the Authority's control. This will remove the airport from a political arena to a more business focused operation. He further discussed the process regarding removing federal grants assurances from airport parcels identified as non-essential for aviation service, allowing for the more flexible utilization of those areas towards our stated goal. (map & Transition Committee Minutes attached)

Old Business: continued...

- c. **GDOT Economic Impact Study Methodology & Case Studies:** AD provided brief overview of the 2011 GDOT Economic Impact Study regarding the GSA operation as well as case studies regarding economic development for the communities supporting the Douglas, Franklin-Hart, Jackson and Statesboro airports. This data demonstrated the effect on jobs & business over a period of time prior to and after lengthening their respective runways. (attached)
- d. **5 Year CIP Review:** AD detailed the Five Year Capital Improvement Program document submission (required annually by FAA / GDOT) for both the new and existing airports. (attached)

V. New Business:

VI. Report of Committees:

- a. Budget & Finance – included in Transition Committee Meeting
- b. Legal & Insurance – no report at this time
- c. Personnel – included in Transition Committee Meeting
- d. Property & Assets – included in Transition Committee Meeting

VII. Airport Director's Report: AD provided power-point presentation report giving overview of the status of the current airport, its operation, tenants, businesses and a summary of the airport's budget (revenues & expenditures) for the past five years. (attached)

AD provided six month summary of FY 13 (01 Jul 12 – 30 Jun 13) airfield operations, budget expenditures, fuel flowage, fuel sales & ground lease revenues. (report attached)

VIII. Authority Board Member Comments:

1. Mr. Larry Johnson asked if the identified (non-essential for aviation services) parcels of airport property are sold, what can the money generated from the sale be used for? Cmr. Morrow responded that the money could only be used for airport purposes such as capital improvements on the current airfield (hanger purchases, construction, repair, etc.) or to purchase property for the new airport. It cannot go into the general fund and be used by the city or the county to buy school buses or the like. It must go to the airport.
2. Cmr. Miller asked if the Authority would be going to the City & County requesting money to operate the current airport. Cmr. Morrow stated although we are closer than we have ever been to self –sustainment until such time as we can achieve the goal of closing the operational deficit we will still require the City & County to provide monetary support. Cmr. Todd reiterated that upon the creation of the Industrial Development Authority the City & County each provided money in their annual budget for their operation. This is also one of our goals in working towards developing the new airport, to attract the industry & business that not only will lead to the airport's self-sufficiency but will also lead to jobs being created in our community and those are what we desperately need, jobs.
3. Mr. Pruett reiterated the deteriorating condition of the current airport has reached a point where we will need to invest in upgrading its infrastructure. AD detailed the upgrades during the 5yr. CIP briefing.
4. Cmr. Miller asked why the site for the new airport was the site selected. Cmr. Morrow provided a synopsis of the site selection review process. AD stated that the Site Selection Survey Study is available on the airport website or is available for review at the airport.
5. Mr. Keith Smith stated that he understood that the 90% federal funding for airport projects did not come out of general taxes? AD detailed the establishment by the federal government of the AIP trust fund. Basically, user fees & airline taxes generated by aviation activities at all airports goes into the trust fund which pays for all airport projects.

IX. Next Airport Authority Board Meeting : 11February, 2013 6PM
Location : One Griffin Center

X. Adjournment: At 7:25PM The Chair entertained a motion to adjourn, **Mr. Larry Johnson** motioned to adjourn & **Mr. Keith Smith** seconded, the motion was unanimously passed, (8-0).

Respectfully Submitted:

Joanne Todd
Secretary,
Griffin-Spalding Airport Authority

C:
Griffin-Spalding Airport Authority
Airport Advisory Board
Kenny Smith, City Manager
William Wilson, County Manager