



" Your Aviation Gateway "

Griffin Spalding Airport

1035 South Hill Street
Griffin, GA 30224

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Minutes of Airport Authority Meeting 11 March, 2013 6:00PM

Attendees:

Cmr. Dick Morrow (C)	Mr. Brett Lavender (VC)	Cmr. Joanne Todd (Sec)
Cmr. Raymond Ray	Mr. Carl Pruett	Mr. Larry Johnson
Mr. Keith Smith		

Also in Attendance:

Cmr. Ryan McLemore (City BOC)
Mr. Kenny Smith (City Manager)
Mr. Taurus Freeman (Director, City of Griffin Planning & Development)
Mr. Mike Reiter (Michael Baker / LPA)
Mr. Craig Williams (Business Owner)
Mr. Robert Mohl (Airport Director)
Mr. Ray Lightner (Griffin Daily News)

I. Call to Order:

At 6:03PM with a quorum present the Chairman, Cmr. Morrow, called the meeting to order.

- II. Adopt Minutes:** The Chairman made a request to entertain a motion to accept the minutes from the Airport Authority Meeting held on 11 February 2013. Cmr. Joanne Todd motioned to approve the minutes, Mr. Larry Johnson seconded. The motion was approved (7-0).

III. Old Business:

a. McLendon Property Update: Mr. Taurus Freeman & AD briefed the Authority, GDOT has verbally approved the methodology and the appropriations for acquiring Mr. McLendon's property. AD stated that he has instructed our consultants to prepare the amendment to the 5yr CIP & AIP Grant and to initiate the land appraisal per the Federal Land Acquisition Regulation. AD reiterated the City & Airport undertook the proper procedure for the actions leading up to this decision. GDOT was not pleased with the outcome. It is the opinion of the AD, given that proper procedure was followed, there was no other alternative and as this being a safety & security issue GDOT had little option but to approve. Mr. Morrow asked will the money be paid from city funds and reimbursement come after we have purchased the property? AD stated this is how GDOT operates for most all land acquisition issues. Mr. Smith inquired if this cost would be split between the city and the county? AD replied that it would. Mr. Lavender asked if there are any similar situations like this that may happen again at the current airport. AD replied the property owned by Mr. Ronnie Powers is also inside the OFA (Object Free Area = 250 feet, either side, from the centerline of the runway). AD stated that we are addressing one issue as it comes up. The McLendon Property issue came up because Mr. McLendon's building burned down and he was requesting a permit to re-build, which initiated the process required by FAA to complete form 7460. Upon completion of the 7460 FAA deemed the property a "Hazard to Air Navigation". The GDOT inspector has noted the trees and fence line of Mr. Powers property inside the OFA on the last airfield inspection. AD stated that the plan to mitigate Mr. Powers issue begins with the acquisition of the McLendon property by which the airport and Mr. Powers could negotiate to move the affected area from the point of violation over to an approved area on the former McLendon property.

b. Non-Essential for Aviation Use Parcel Update: AD informed the Authority he has been able to include the boundary survey for the current airport inside the ALP (Airport Layout Plan) Update. The update is required every ten years, the last one for GSA was 1993. Since the ALP update is a reimbursable item we will not have to shoulder the cost of the survey, other than our 10% local match. Cmr Morrow summarized instead of paying 100% of the boundary survey AD will include the tasking inside the ALP Update which is an item required by FAA and is reimbursable as a grant eligible item? AD replied “correct”.

IV. New Business: Cmr. Morrow recognized Mr. Ron Alexander for his induction into the Georgia Aviation Hall of Fame. AD suggested with the approval of the Authority, he would request the City & County to provide a proclamation recognizing Mr. Ron Alexander’s induction. Mr. Carl Pruett motioned to have the AD request a proclamation for Mr. Alexander, Mr. Keith Smith seconded and the motion was approved. (7-0)

V. Audience Comments: Cmr. Morrow introduced Mr. Craig Williams, owner of American Step Company, a business here in Griffin – they provide the steps and ladders all over the country when you lift a man-hole cover to enter a city’s underground systems. Mr. Williams has an aircraft and testified that his company’s aircraft is essential in maintaining contact with his suppliers, clients & potential clients. He explained that if he were to drive to Atlanta, proceed through TSA security screening, then wait for his flight would take a minimum of three hours. That’s three hours of wasted business time. In a half hour he can drive to his hanger, prep his plane and be on his way. This saves him time as well as allows him to see multiple customers in a day rather than working through the commercial aviation system which would limit him to one customer contact which would be devastating to his business. General Aviation is critical to his operation as it is to others he is aware. Unfortunately his aircraft is not based in Griffin (space was not available) it is in Thomaston. He looks forward to the new airport and possibly the opportunity to move to Griffin cutting his travel & prep time even further.

VI. Report of Committees:

- a. Budget & Finance – no report at this time
- b. Legal & Insurance – no report at this time
- c. Personnel – no report at this time
- d. Property & Assets – no report at this time
- e. Transition – Cmr. Morrow stated that we just discussed the boundary survey so that is being addressed. There are a series of tasks including an IGA (Inter-Governmental Agreement) for airport funding and an IGA for Airport Operations. The draft documents are on hold until city & county legal departments have identified funding to pay for these items. AD stated the City Attorney indicated he would need a directive from the City BOC identifying the funding. Mr. Pruett inquired if the AD had a “ballpark” amount for the total cost for the transition. AD stated there were unknown variables that had not been paid for from the airport budget in the past, authority insurance, legal costs, etc. Some of these will be one-time cost, others will be included in future airport budgets. AD stated that he has had a conversation with City Finance Director in which he was informed that the “Indirect Costs” budget line item amount will be the basis for the costs paid to the city for services the city will perform in support of the airport operation. A better understanding of the annual costs will be had once we get through the first year after transition. AD stated that he will email the city attorney asking for the cost of developing the IGAs & other legal fees he may require. Mr. Keith Smith asked what would be the responsible agency for managing airport personnel, what if the Authority wanted to terminate the AD? Cmr. Morrow indicated that the Authority will contract with the city to continue to provide the services it is currently providing, including employee management services. Specific items regard hiring / firing need to be enumerated in the IGA. Mr. Larry Johnson asked that we will have an IGA now after transition but further down the road once we are on our own what will be the mechanism? Cmr. Morrow said that was a good question and will need to be addressed in the contract as well. Cmr. Ray stated that these IGAs will solidify many of the requirements and identify responsibilities of both the City & County to the Authority and the Authority to the City & County and as we go through this process we can add amendments as necessary.

VII. Airport Director's Report: AD provided eight month summary of FY 13 (01 Jul 12 – 28 Feb 13) airfield activity, operations, budget expenditures, fuel flowage, fuel sales & ground lease revenues (see reports attached).

VIII. Authority Board Member Comments:

1. Mr. Lavender inquired as to the owner of the new jet based at GSA. AD stated that it is owned by Mr. Trey Conley of Conley Aeronautics, he purchase a hanger from Mr. Allan Brittain.
2. Mr. Keith Smith inquired about Air Methods and the possibility of a move. AD responded that he had met with their Chief of Ops here at GSA and that he has no indication they intend to move. They did inquire about expansion but no official request has been made and unfortunately GSA has no hangers to provide for expansion.
3. Mr. Lavender asked if there were any updates from GAA. AD replied that he Cmr. Morrow & Cmr. Todd and he attended the Aviation Day at the Capitol. We met with Representative Knight and Senator Chance and reiterated our position on aviation funding. Unfortunately, we have been told that this will be a tough budget year and to expect cuts across the board. AD stated that he appreciated Cmr's Todd & Morrow's attending as many other City Municipal Leaders did not attend the event. Cmr. Todd informed the board that the GAA board was recognized on the floor of the assembly and a proclamation was made on their behalf.
4. Cmr. Morrow reiterated the importance of attending the Civil Air Patrol's Orientation Day & Open House this coming Saturday the 16th of March at the GSA and also at the Williamson Peachstate Airport, Colonel Leachman, former Air Force One Commander will be speaking there on the 23rd of March.

IX. Next Airport Authority Board Meeting : 08 April, 2013 6PM
Location : One Griffin Center

X. Adjournment: At 7:00PM The Chair entertained a motion to adjourn, **Mr. Brett Lavender** motioned to adjourn & **Mr. Larry Johnson** seconded, the motion was unanimously passed, (7-0).

Respectfully Submitted:

Joanne Todd
Secretary,
Griffin-Spalding Airport Authority

C:
Griffin-Spalding Airport Authority
Airport Advisory Board
Kenny Smith, City Manager
William Wilson, County Manager