



"Your Aviation Gateway"

Griffin Spalding Airport

1035 South Hill Street
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Minutes of Airport Authority Meeting 08 December, 2014 6:00PM

Attendees:

Cmr. Dick Morrow (C)
Cmr. Bart Miller
Mr. Larry Johnson

Mr. Ron Alexander (V)
Cmr. Raymond Ray
Mr. Louis Thacker

Cmr. Joanne Todd (S)
Mr. Carl Pruett

Also in Attendance:

Judge William Johnston (Authority Legal Counsel)
Mr. William Wilson (County Manager)
Mr. Mike Reiter (Baker Consulting Group)
Mr. Robert Mohl (Airport Director)

I. **Call to Order:**

At 6:00PM with a quorum present the Chairman, Cmr. Morrow, called the meeting to order.

- II. **Adopt Minutes:** The Chairman made a correction to the minutes: item b. "Bond Counsel Update", should read "Bond Underwriter Update", the Chairman asked for a motion to amend the agenda, Cmr. Todd motioned to correct the agenda as requested, Mr. Alexander seconded and the motion was approved (8-0). The Chairman requested a motion to accept the minutes from the Airport Authority Meeting held on 10 November 2014, Cmr. Joanne Todd motioned to accept the minutes, Mr. Carl Pruett seconded, the motion was approved (8-0).

III. **Audience Comments:** - None

IV. **Old Business:**

- a. **Property Transfer Update:** Judge Johnston provided details regarding progress on the agreements to transfer airport property from the City of Griffin and Spalding County to the Airport Authority. Judge stated that the documents were prepared, signed and delivered to the City / County for their approvals and acceptance at their respective board meetings.
- b. **Bond Underwriter Update:** Cmr. Morrow provided details on the progress of obtaining bond underwriters. Having had worked with Mr. Bill Camp and his familiarity with this project, in an effort to expedite the project and get it going I recommend that we award Mr. Camp the contract to underwrite the bonds. Cmr. Todd made a motion to accept Mr. Bill Camp as the Bond underwriter, Mr. Pruett seconded, and the motion was approved (8-0).
- c. **Authority Board Appointment:** Cmr. Morrow stated that Mr. Alexander's post will expire on the 31st of December, to date on Mr. Alexander's application for appointment has been received by the City. At our next meeting the 12th of January, we will review the candidates that have applied and make our recommendation to the City at their Board meeting on the 13th.
- d. **New Airport Update:** Cmr. Morrow briefed the board members that were not present at the Coordination Meeting held earlier in the day at 2:00 PM. Mr. Thacker, also at the meeting, elaborated on details discussed, specifically on the work to date regarding the land acquisition purchase phasing plan and the minor adjustments that will be made culminating in a formal map created occurring most likely in March, 2015. Mr. Thacker additionally commented on the relocation process for individuals in the affected area as was explained to him by THC, our sub-consultants specializing in the Federal Relocation Process.

V. **New Business:** - None

VII. **Report of Committees:**

- a. **Budget & Finance** – Mr. Alexander reported that the City has begun its budget process, as reported by Robert, and as the calendar is established and the forms provided he will meet with the Airport Director and review the draft proposal in accordance with the budget timeline.
- b. **Legal & Insurance** – No report at this time.
- c. **Personnel.** – No report at this time
- d. **Property & Assets** – No report at this time.
- e. **Marketing** – No report at this time.

VIII. **Airport Director's Report:** AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month of November 2014. (see attached).

IX. **Authority Board Member Comments:** -

- Mr. Pruett commented on both, Southern Crescents associates of arts degree for rigging ad crews for filming & studio work as well as UGA's program regarding drones & piloting of drones.
- Cmr. Morrow commented on the New College and Career Academy, one of the career pathways is aircraft maintenance. Mr. Alexander concurred and elaborated on his discussions with Dr. Peters regarding the need and development of A&P programs for aviation education.

X. **Next Airport Authority Board Meeting :** **09 February, 2015 6PM**
Location : **One Griffin Center**

XI. **Adjournment:** At 6:31 PM, the Chair entertained a motion to adjourn, **Cmr. Raymond Ray** motioned to adjourn & **Cmr. Joanne Todd** seconded, the motion was unanimously passed, (8-0).

Respectfully Submitted:

Joanne Todd
Secretary,
Griffin-Spalding Airport Authority

C:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager