



Griffin Spalding Airport

"Your Aviation Gateway"

1035 South Hill Street
Griffin, GA 30224

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Minutes of Airport Authority Meeting Regular Meeting 09 March, 2015 6:00PM

Attendees:

Cmr. Dick Morrow (C)	Mr. Ron Alexander (V)	Cmr. Joanne Todd (S)
Cmr. Bart Miller	Mr. Carl Pruett	Mr. Larry Johnson
Mr. Louis Thacker	Mr. Brett Lavender	

Also in Attendance:

Judge William Johnston (Authority Legal Counsel)
Mr. Kenny Smith (City Manager)
Mr. William Wilson (County Manager)
Mr. Mike Reiter (Baker Consulting Group)
Mr. Robert Mohl (Airport Director)

I. Call to Order:

At 6:00PM with a quorum present the Chairman Morrow called the meeting to order.

II. Adopt Minutes:

a. 09 February, Regular Meeting:

Motion: Cmr. Joanne Todd 2nd: Mr. Ron Alexander (7-0-1)

III. Audience Comments:

- a. **Ms. Heather Anderson;** 199 Banks Road, Griffin, GA. Inquired about the proposed timeline and when she could expect to sell her property. Cmr. Morrow had Mr. Mike Reiter to brief the audience on the current estimated time to land acquisition. Mr. Reiter stated that contact should occur with the land owners in April, to initiate the survey & appraisal process, after all reviews we expect offers to be made in June or July. Additionally, GDOT has requested some modifications to the layout therefore a final land acquisition plan has yet to be approved and could not comment yet on who is in and or out.
- b. **Ms. Sandra Long;** 188 Banks Road, Griffin GA. Also, inquired about the timeline and wanted to know if her property was in or out of the proposed buy-out area. Additionally, she wanted to know if she could timber the land prior to appraisal. Cmr. Morrow said it may affect the value of the appraisal however, it is your property and therefore up to the owner.

IV. Old Business:

- a. **New Airport Update – Staff Workshop Report:** GDOT was unable to attend the 9 March meeting. The meeting was postponed to 13 March.
- b. **Bond Update-Special Called Meeting:** Judge William Johnston provided a brief update to the Authority regarding the Airport Land Acquisition Revenue Bonds. The Judge stated that the bond issuance went before the Court on March 3rd, there were no objections or challenges, therefore the bonds were validated. Tomorrow evening will have the Special Called Meeting to sign the bond purchase agreement, the bond resolution and an IGA attached to the petition in hopes of closure on March 25th. The meeting will be tomorrow evening at 5PM, Cmr. Morrow poled the board to ensure a quorum.

- c. **GAA Aviation Day at the Capitol Recap:** Cmr. Morrow briefed the Authority on his & the Airport Director's visit at the State Capitol during the Georgia Airport Association Aviation Day at the Capitol. The high point of the visit, in speaking with our representatives is the possibility to obtain economic development money for potential joint fire station and other grants that may be available to us. AD briefed the Board on the highlights of some of the classes he attended, primarily issues relating to fuel tax compliance, airport protection zoning as well as FAA's lease agreement & land management contract review process.

V. New Business:

- a. **Airport Overlay District:** AD demonstrated the Spalding County Airport Overlay District Article 22 of the Spalding County Code of Ordinances.

VI. Report of Committees:

- a. **Budget & Finance:** Mr. Alexander recapped that the initial budget request has moved to the City for review, for Finance Department action portion, including other personnel costs, Medicare, FICA, OPEB, coding requirements, GIRMA insurance & other governmental costs, as well as ensuring compliance with accounting rules & regulations as per our operating agreement with the city. Additionally, Mr. Alexander reported the AD is requesting a line item transfer from the savings in the airport's "Professional Services" account to cover overages in the Legal Services account. As you may recall, due to our receipt of the "No Further Action" letter by the EPD we have ceased ground water well monitoring and no longer pay our consultant United Consulting to do this monitoring and reporting for us. Additionally, as this is the first year the Authority has operated with its own legal counsel, the line item budgeted for this expenditure used a baseline estimate. As we move into more detailed work with land acquisition and transition plan work the legal costs have exceeded our estimate. Therefore, AD requests the transfer of \$8,600. From "Professional Services" account to "Legal Services" account to cover costs through to the end of the fiscal year. As the line items are both in the same account code prefix this transfer does not require a budget amendment. Mr. Brett Lavender motioned to approve the line item transfer as requested. Mr. Larry Johnson seconded, the motion was approved (8-0).
- b. **Legal & Insurance:** Mr. Carl Pruett, briefed the Authority on the task items the committee is working on. He stated the Judge drafted a letter and received a response from Mr. Scott Serrit at GDOT, confirming the approval of use of sale proceed funds garnered from the sale of the existing airfield, for use in our transition plan, including the negotiation & potential buy-out of lease hold & hangar property (see attached). The committee is continuing its review of draft rules & regulations as well as gathering data to formulate new airport lease agreements.
- c. **Personnel** – No Report at this Time
- d. **Property & Assets** – No Report at this Time
- e. **Marketing:** Cmr. Morrow reported he has had further received communications with Cushman-Wakefield, that they will be reporting their efforts in the near future, as well as on a meeting the Authority Chair and AD had with a gentleman from Coweta County regarding hangar construction and future land management.

VII. Airport Director's Report: AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month of February 2015. (see attached).

VIII. Authority Member Comments: NONE

IX. Next Regular Airport Authority Board Meeting : 13 April, 2015 6PM
Location : One Griffin Center

X. Adjournment: At 6:51 PM, Mr. Ron Alexander motioned to adjourn. Cmr. Miller seconded and the motion was unanimously approved ().

Respectfully Submitted:

Joanne Todd
Secretary,
Griffin-Spalding Airport Authority

C:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager