



**Minutes of
Airport Authority Meeting**
12 December, 2016
6:00PM

Attendees:

Cmr. Dick Morrow (C)
Cmr. Bart Miller
Cmr. Raymond Ray

Mr. Brett Lavender
Mr. Louis Thacker

Mr. Carl Pruett (S)
Cmr. David Brock
Mr. Larry Johnson

Also in Attendance:

Judge William Johnston (Authority Legal Counsel)
Mr. Kenny Smith (City Manager)
Mr. William Wilson (County Manager)
Mr. Mike Reiter (Michael Baker Intl.)
Mr. Mike Van Wie (Michael Baker Intl.)
Mr. Lew Walker (GDOT)
Mr. Robert Mohl (Airport Director)

- I. Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. Moment of Silence for Ron Alexander:** A moment of silence and a short video was displayed in honor of Ron Alexander.
- III. Adopt Minutes:** Mr. Brett Lavender motioned to accept the minutes of the Authority meeting held on the 14th of November, 2016. Cmr. Bart Miller seconded and the minutes were approved (8-0).
- IV. Audience Comments:**
- Mr. Burt Newsome, residing at 237 Sapelo Rd., Griffin, GA. 30223 presented statements to the Authority supporting his position regarding the amount offered to him for the purchase of his property under the Land Acquisition process. Mr. Newsome is highly dissatisfied with the amount and feels it is inadequate to replace his land & home. Cmr. Morrow explained that the regulation states the payment is based upon a fair market value determined by an appraisal and review appraisal.
- V. Report of Committees:**
- a. Budget & Finance** – AD reported that the budget calendar is out and the city will begin requesting data submissions.
 - b. Legal & Insurance** – to be reported in item “c” & “d” Old Business.
 - c. Personnel.** – No Report At This Time
 - d. Property & Assets** – to be reported in item “b” Old Business.
 - e. Marketing** – No Report At This Time
 - f. Tennant Issues** – No Report At This Time

VI. Old Business:

- a. **New Airport Monthly Staff Workshop Update:** Cmr Morrow provided a brief summary regarding the staff meeting (see attached NGSa agenda) held earlier in the afternoon. New work has yet to be initiated due to the inability to proceed further than Land Acquisition Phase I because of the work stoppage imposed by GDOT. Mr. Louis Thacker motioned to amend the agenda to add under Old Business - Phase I Land Acquisition Update items "1" & "2" to consider approval for "Time Extension Requests" for parcels AF-45 & AF-50. Mr. Carl Pruett seconded. The motion was approved (8-0),
- b. **Phase 1 Land Acquisition Update:** Mr. Thacker reported that of the 41 parcels in Phase One 32 have been closed. Multiple negotiations are ongoing but are coming close to their end and will have an updated report to give next month. All administrative settlements have been discussed and the Authority has provided direction to Michael Baker and THC on how to proceed.
 1. **Time Extension Request, Parcel AF-45:** THC reported that the occupants of parcel AF-45 166 Banks Road requests an additional 45 days to vacate the property over the 60 days as set forth by the regulation.
 2. **Time Extension Request, Parcel AF-50:** THC reported that the occupants of parcel AF-50 164 Banks Road requests an additional 45 days to vacate the property over the 60 days as set forth by the regulation. Mr. Carl Pruett motioned to approve both time extension requests as presented. Mr. Louis Thacker seconded. The motion was approved (8-0).
- c. **Discuss / Authorize Bid Announcement for Sale of Current Airport:** Judge William Johnston briefed the Authority on his discussion with Carol Comer of GDOT. He informed the board that Ms. Comer expressed a desire to review the bid documents and contracts proposed for the sale of the current airport. The Judge indicated that he is preparing the documents and will send them to her for review within the next day or so.
- d. **Discuss / Approve Marketing Agreement:** Mr. Carl Pruett & Judge Johnston relayed the results of the discussions and highlighted key provisions in the proposed marketing agreement submitted by Square Foot Marketing representatives. Mr. Brett Lavender motioned to approve the agreement as presented. Cmr. Raymond Ray seconded. The motion was approved (8-0).
- e. **4th of July Fireworks Discussion:** Cmr. Morrow provided brief overview of his discussion with the City Manager regarding the reconsideration allowing the fireworks activity to occur at the airport for the upcoming 4th of July in 2017. AD reported that he discussed with the City Manager, the Police Chief and the Fire Chief the need for a more robust safety & law enforcement presence during the event. Combined with a public awareness / media campaign it was decided that these enhanced efforts will reduce the risk of serious injury and will be reevaluated upon the execution of one more event. Mr. Brett Lavender motioned to allow the fireworks event to be held at the airport one more time exercising the AD's & City's new safety plan. Further approvals will be determined pending the results of the after action report of the 2017 event. Cmr. David Brock seconded. The motion was approved (8-0). Mr. Lavender asked the AD if he still planned to utilize volunteer groups such as the Civil Air Patrol (CAP) for assistance during the event as had been done in previous years. AD responded that the CAP is an excellent resource for marshalling aircraft, identifying crowd control lines and information dissemination. However, when dealing with adults visiting the airfield, some of whom may be under the influence of alcohol, or in enforcing city policy, it would be better to have a uniformed law enforcement officer to deal with those type situations.
- f. **Discuss Disposal of Surplus Real Property:** AD reported that after having completed additional research into the regulations and costs in allowing the general public to purchase some of the acquired homes for removal, it became clear that it is potentially cost prohibitive to accomplish. Additionally, it was unclear as to which regulations; federal, state or local applied. Furthermore, there is the added risk that any proceeds garnered from the sale could be subtracted from federal grant monies once the land acquisition process is reimbursed. Mr. Brett Lavender motioned to rescind the decision from last month's meeting regarding allowing the sale of structures / homes on Phase 1 acquired properties. Mr. Louis Thacker seconded. The motion to rescind previous action was approved (8-0).

VII New Business:

- a. **T-33 Model Disposition:** AD relayed to the Board the model being displayed upon entering the walking park access gate is a T-33 trainer, on loan from the U.S. Air Force Museum. We are responsible for its maintenance and upkeep. It is beginning to show its age and may need to be repainted. Having had informal discussions with the paint shop owner here on the field, it could represent a significant fee to bring that model down and repaint it. A Mr. Campbell dropped by a decal set that he said he had been storing and that he believes goes with the model. AD could find no historical connection between a T-33 and the current airfield. A more appropriate model would be a Steerman replica as that was the aircraft used to train the Gordon Military cadets when this was a training airfield. AD recommends consider preparing to turn the model back into the Air Force Museum as we transition from the current airfield to the newer more modern one. Cmr. Morrow assigned the task of researching the model's maintenance costs and report back those findings next month.
- b. **Officer Elections & Committee Appointments (09 January, 2017):** Cmr. Morrow asked the Board if it would like to appoint an interim Vice Chair for the month of December before we undertake annual officer elections in January. It was decided there was no need for an Interim VC to serve for one month and that the position would remain vacant until elections are held during the January meeting. Additionally, the County Board of Commissioner's meeting falls on the 9th of January same night as the Airport Authority's meeting. The Chairman recommended that the Regularly Scheduled 09 Jan. 2017 meeting of the Airport Authority be postponed until the 23rd of January. This will allow both the City and County to appoint members to fill the upcoming vacancies of the Authority and thus allow the Authority to hold its annual officer elections with a full complement of members. Mr. Louis Thacker motioned to postpone the January 2017 meeting from the 9th to the 23rd. Mr. Brett Lavender seconded. The motion was approved (8-0). The Chair appointed Cmr. David Brock to serve as Interim Budget Committee Chair until the 23rd January meeting. The Budget Committee now consists of Cmr. David Brock, Mr. Larry Johnson and Cmr. Raymond Ray.

VIII. Airport Director's Report: AD provided Monthly Report for November 2016. (see attached AD report).

IX. Executive Session: N/A

X. Authority Board Member Comments: Each Board Member expressed their sorrow at the loss of Mr. Alexander and wished each other a Merry Christmas and Happy New Year.

XI. Next Airport Authority Board Meeting: **23 January, 2017 - 6PM**
One Griffin Center

XII. Adjournment: At 7:20 PM, the Chair entertained a motion to adjourn, **Cmr. Bart Miller** motioned to adjourn & **Mr. Carl Pruett** seconded, the motion was unanimously passed, (8-0).

Respectfully Submitted:

Carl Pruett
Secretary,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager