



**Minutes of
Airport Authority Meeting**
13 February, 2017
6:00PM

Attendees:

Cmr. Dick Morrow (C)
Mr. Carl Pruettt
Cmr. Raymond Ray

Mr. Brett Lavender(VC)
Cmr. Bart Miller
Mr. Louis Thacker

Dr. Randall Peters (Sec/Tres)
Cmr. David Brock
Mr. Larry Johnson

Also in Attendance:

Judge William Johnston (Authority Legal Counsel)
Mr. William Wilson (County Manager)
Mr. Mike Reiter (Michael Baker Intl.)
Mr. Mike Van Wie (Michael Baker Intl.)
Mr. Lew Walker (GDOT)
Mr. Robert Mohl (Airport Director)

- I. Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. Adopt Minutes:** Cmr. David Brock motioned to accept the minutes of the Authority meeting held on the 23 January, 2017. Mr. Brett Lavender seconded and the minutes were approved (9-0).
- III. Audience Comments:** None
- IV. Report of Committees:**
- a. Budget & Finance** – Cmr. David Brock reported the Budget Committee has scheduled a review workshop to go over the Airport Director’s proposed FY 18 budget.
 - b. Property & Assets** – Mr. Louis Thacker announced that Mr. Blake Locke has joined the Property Committee and looks forward to working with him as the project progresses. Also, Mr. Thacker reported that a concerned individual contacted him regarding reconsidering the Authority’s position on turning in the T-33 Air Force Model.
 - c. Personnel** – Mr. Larry Johnson reported that the Personnel Committee have reviewed the performance evaluations submitted by the AD regarding the airport employees he supervises. At this time the Committee have no objections or concerns. The evaluated Airport Employees will be afforded the opportunity to address the committee should they have any questions or concerns.
 - d. Legal & Insurance** – No Report At This Time
 - e. Marketing** – No Report At This Time
 - f. Tennant Issues** – No Report At This Time

V. Old Business:

- a. **New Airport Monthly Staff Workshop Update:** Cmr Morrow provided a brief summary regarding the staff meeting (see attached NGS - 13 Feb 2017 agenda) held earlier in the afternoon. New work has yet to be initiated due to the inability to proceed further than Land Acquisition Phase I because of the work stoppage imposed by GDOT. Cmr. Morrow briefed the Authority on the topics discussed during the workshop. Those topics included; the ALP, Radio Tower Issues, Utility Relocation, Supplemental Environmental Assessment, Land Acquisition Phase 1, the CIP, DBE, Roadway Improvements, Zoning, Land Release and Current Airport Appraisal Process as well as interest by individuals / firms in purchasing the current airport.
- b. **Phase 1 Land Acquisition Update:** Cmr. Morrow reported that of the 41 parcels in Phase 1, 9 are totally completed, 24 are completed yet the paperwork is in process moving through the courts recording then on to THC for final documentation. 1 more is scheduled to close this coming week and 6 more are in the works, 3 of the 6 are hardship cases that will be discussed in ES. 3 others appear at this time to be headed for condemnation and will also be discussed later in ES. Multiple negotiations are ongoing but are coming close to their end and will have an updated report to give next month. Phase 2 scoping is being held up waiting on GDOT / FAA to approve the ALP and the SEA. All administrative settlements have been discussed and the Authority has provided direction to Michael Baker and THC on how to proceed. The Demolition Scope & Fee proposal has been presented to GDOT and we are awaiting their comments or approval.

VII New Business:

- a. **Consider for Approval Consultant Agreement for State Governmental Liaison Services:** Mr. Brett Lavender motioned to approve the contract with Lee Group Consulting, LLC for Governmental Liaison Consulting Services. Mr. Carl Pruett seconded. Cmr. Ray asked if the Legal Counsel had a chance to review it. Judge Johnston stated that he did review & had some questions. Cmr. Morrow instructed the Legal & Insurance Committee to get together with a representative from Lee Group and discuss the issues. Cmr. Morrow asked the Authority that if the Legal Committee met & answered their questions & concerns then the agreement could be approved. Mr. Lavender & Mr. Pruett rescinded the original motion. Mr. Lavender then motioned to approve the agreement pending the review & concurrence of the Legal Committee. Mr. Pruett seconded. The motion was approved (9-0). Cmr. Morrow directed the AD & LC to set up a meeting with Lee Group Consulting as soon as possible. (See attached agreement).
- b. **Consider for Approval Appointing Project Manager Volunteer to Oversee Demolition Phase 1:** Cmr. Morrow outlined the issues regarding GDOT's concern over the Authority not having a (separate from Michael Baker) Project Manager overseeing the project. Cmr. Morrow further informed the Board that since we did not have any money for a project manager and that GDOT would not pay for one it was rather difficult to come up with a solution. However, in a discussion with former Airport Director Mr. Bob Stapleton, Mr. Stapleton offered to be the Project Manager in a volunteer capacity. After a brief discussion Cmr. Raymond Ray motioned to approve Mr. Bob Stapleton as the Volunteer Project Manager for the Demolition Project Phase 1, with compensation approved for mileage at the approved governmental rate. Dr. Randall Peters seconded. The motion was approved (9-0).
- c. **Consider for Approval Airport Director Travel Request (GAA Spring Workshop):** AD requested the Authority's approval to attend the GAA Spring Workshop to be held in Columbus Georgia on the 9th and 10th of March. AD continued that this is a budgeted item the cost is \$125 for Registration and \$140 for a hotel room. AD further commented that the budget was approved to also include an Authority Member to attend this very informative workshop. Cmr. Morrow asked the Board if anyone was interested in going. Mr. Larry Johnson stated he would like to attend. Dr. Randall Peters motioned to approve the AD and Mr. Johnson to attend the GAA Spring Workshop as budgeted. Cmr. Raymond Ray seconded. The motion was approved (9-0). (See attached travel form).

VIII. Airport Director's Report: AD provided monthly airport statistical data report for January 2017.
(see attached AD report).

IX. Executive Session: At 6:54PM Cmr. Raymond Ray motioned to suspend the Regular Meeting and enter into Executive Session. Mr. Larry Johnson seconded. The motion was approved (9-0).

At 7:07 PM Dr. Randall Peters motioned to exit Executive Session and return to the Regular Meeting. Cmr. Raymond Ray seconded. The motion was approved (9-0). (Affidavit attached).

Executive Session Action Items approved upon return to normal session:

Mr. Brett Lavender motioned to approve sending Hardship Case AF-19, to GDOT for review with Authority concurrence. Cmr. David Brock seconded. The motion was approved (9-0).

Mr. Brett Lavender motioned to approve sending Hardship Case AF-42, to GDOT for review with Authority concurrence. Cmr. Raymond Ray seconded. The motion was approved (9-0).

Cmr. Raymond Ray motioned to direct the Authority's Legal Counsel, Judge William Johnston to draft a resolution to send to Spalding County requesting the initiation of condemnation proceedings for parcel AF-16. Mr. Brett Lavender seconded. The motion was approved (9-0).

Cmr. Raymond Ray motioned to direct the Authority's Legal Counsel, Judge William Johnston to draft a resolution to send to Spalding County requesting the initiation of condemnation proceedings for parcel AF-23. Mr. Louis Thacker seconded. The motion was approved (9-0).

Mr. Brett Lavender motioned to direct the Authority's Legal Counsel, Judge William Johnston to draft a resolution to send to Spalding County requesting the initiation of condemnation proceedings for parcel AF-44. Cmr. Raymond Ray seconded. The motion was approved (9-0).

X. Authority Board Member Comments:

**XI. Next Airport Authority Board Meeting: 13 March, 2017 - 6PM
One Griffin Center**

XII. Adjournment: At 7:10 PM, the Chair entertained a motion to adjourn, Cmr. Bart Miller motioned to adjourn & Mr. Carl Pruett seconded, the motion was unanimously passed, (9-0).

Respectfully Submitted:

Dr. Randall Peters
Secretary,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager