



## Minutes of Airport Authority Meeting

14 August, 2017

6:00PM

### Attendees:

Cmr. Dick Morrow (C)  
Cmr. Bart Miller  
Cmr. Raymond Ray

Mr. Brett Lavender (VC)  
Mr. Carl Pruett  
Mr. Louis Thacker

Dr. Randall Peters (Sec / Tres)  
Mr. Larry Johnson

### Also in Attendance:

Judge William Johnston (Authority Legal Counsel)  
Mr. Mike Reiter (Michael Baker Intl.)  
Mr. Mike Van Wie (Michael Baker Intl.)  
Mr. Lew Walker (GDOT)  
Mr. Robert Mohl (Airport Director)

- I. Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. Agenda Amendment:** Dr. Randy Peters motioned to amend the agenda and move item "5c – For Discussion / Adoption: - Sales Agreement Existing Airport" from "Old Business" to "Executive Session". Mr. Brett Lavender seconded. The motion was approved (8-0)
- III. Adopt Minutes:** Cmr. Raymond Ray motioned to accept the minutes of the Authority meeting held on the 10 July, 2017. Mr. Larry Johnson seconded and the minutes were approved (8-0).
- IV. Audience Comments:** None
- V. Report of Committees:**
- a. **Budget & Finance** – No Report At This Time
  - b. **Property & Assets** – No Report At This Time
  - c. **Personnel** – No Report At This Time
  - d. **Legal & Insurance** – No Report At This Time
  - e. **Marketing** – No Report At This Time
  - f. **Tenant Issues** – No Report At This Time
  - g. **Policies & Procedures** – Dr. Randy Peters provided an update on the development of the Airport's overall policy manual. He made some minor format corrections to the first 11 pages that were submitted during the meeting of 10 July. Dr. Peters motioned, if acceptable to Authority with corrections, the first 11 pages be approved and included in the Authority's Policy Manual. Mr. Brett Lavender seconded. The motion was approved (8-0). Dr. Peters provided a flash drive to the Airport Director and instructed that the remaining 100 or so pages be electronically delivered for review by the authority so they may be voted on at the next Authority Meeting.

## **VI. Old Business:**

- a. New Airport Monthly Staff Workshop Update:** Cmr Morrow provided a brief summary regarding the staff update & workshop (see attached NGSAs - 14 August 2017 agenda) held earlier in the afternoon. He stated that he is rather optimistic as he received word that the ALP has been forwarded on to FAA by GDOT. According to what we've been told it should take about 60 days (if no comments) for it to be approved. Other items discussed were the DBE participation plan & the GTC / GPC corridor selection for the movement of the high capacity power transmission lines. Also discussed were the supplemental environmental assessment and outstanding Task Orders (26, 27, & 28) for Demolition Phase 1, Phase 2 Land Acquisition and Tower Obstruction mitigation all of which were submitted several months ago and are still awaiting GDOT approval or comment. Other items discussed included our court date (set for 02 October) for the MacLendon property acquisition hearing and questions regarding the County's decisions on the Sapelo Road relocation as well as obtaining an independent appraisal of the Walking Track property value.
- b. Phase 1 Land Acquisition Update:** Cmr. Morrow reported that of the 41 parcels in Phase 1, we have purchased and closed 39 parcels. 23 have been completely recorded and the completed parcel packages have been sent to GDOT. 16 have been purchased & closed yet the final paperwork is in process moving through the courts being recorded. Of the remaining (2) parcels, 1 on Sapelo Rd. and 1 on Banks Rd. we have initiated the condemnation process. Robert has deposited checks with Spalding County Superior Court as required.
- c. For Discussion / Adoption – Sales Agreement Existing Airport:** Moved to "Executive Session".
- d. For Discussion / Adoption – Market Current Airport Agreement:** Mr. Brett Lavender made a motion to approve the marketing agreement (see attached) with Keller Williams Realty Metro Atlanta to provide marketing services for the purposes of selling the current airport. Mr. Carl Pruett seconded. The motion was approved (8-0).

## **VI. New Business:**

- a. Consider For Approval - Release of Unused Entitlements To GDOT:** GDOT has made a request to allow unused FY-13 & FY-14 entitlements (\$518,900 originally programmed for use at the current 6A2 Airport) to be transferred to ready projects at the Jackson County Airport. The federal money was budgeted however it was not spent as a new replacement airport project had been initiated thus eliminating the need to put additional monies into the current airfield. This move also saves the City & County from having to put in their local match and it keeps the federal money for use within Georgia. Dr. Peters motioned to approve the request. Mr. Louis Thacker seconded. The motion was approved (8-0).

## **VII. Airport Director's Report:** AD provided monthly airport statistical data report for year ending July 2017. (see attached AD report).

## **VIII. Executive Session:** Mr. Brett Lavender motioned to suspend the regular meeting and go into executive session. Dr. Peters seconded. The motion was approved (8-0).

Mr. Larry Johnson motioned to exit executive session. Dr. Peters seconded. The motion was approved (8-0).

Cmr. Raymond Ray motioned to return to regular session. Mr. Lavender seconded. The motion was approved (8-0).

Cmr. Raymond Ray motioned to transmit the proposed purchase agreement (see attached) of the current airport to GDOT & FAA for their review and recommendation. Mr. Brett Lavender seconded. The motion was approved (8-0).

**IX. Authority Board Member Comments:** NONE

**IX. Next Airport Authority Board Meeting:** **11 September, 2017 - 6PM**  
**One Griffin Center**

**X. Adjournment:** At 7:00 PM, the Chair entertained a motion to adjourn, Cmr. Raymond Ray motioned to Adjourn. Mr. Carl Pruett seconded. The motion was unanimously passed, (8-0).

Respectfully Submitted:

Dr. Randall Peters  
Secretary,  
Griffin-Spalding Airport Authority

Cc:  
Griffin-Spalding Airport Authority  
Kenny Smith, City Manager  
William Wilson, County Manager