



Minutes of Airport Authority Meeting

12 February, 2018
6:00PM

Attendees:

Dr. Randall Peters(C)
Cmr. Bart Miller
Mr. Louis Thacker

Mr. Brett Lavender (VC)
Cmr. David Brock
Cmr. Truman Tinsley

Mr. Brett Bell
Mr. Larry Johnson
Cmr. Raymond Ray

Also in Attendance:

Judge William Johnston (Authority Legal Counsel)
Mr. Kenny Smith (City Manager)
Mr. William Wilson (County Manager)
Mr. Lew Walker (GDOT)
Mr. Robert Mohl (Airport Director)

I. Call to Order: At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.

II. Officer Elections:

Motion to open nominations for the position of Chairman of the Griffin-Spalding County Airport Authority.

1st. Bret Lavender, 2nd Bart Miller Nominees: Dr. Randall Peters.

Motion to close nominations & accept by acclamation (or vote on individual nominees if more than one).

1st. Raymond Ray, 2nd Truman Tinsley Approved (8 - 0)

Motion to open nominations for the position of Vice Chairman of the Griffin-Spalding County Airport Authority.

1st. Raymond Ray, 2nd Bart Miller Nominees: Brett Lavender

Motion to close nominations & accept by acclamation (or vote on individual nominees if more than one).

1st. Raymond Ray 2nd Bart Miller Approved (8 - 0)

Motion to open nominations for the position of Secretary / Treasurer of the Griffin-Spalding County Airport Authority.

Item tabled until 12 February 2018 Meeting

III. Adopt Minutes: Cmr. Ramond Ray motioned to accept the minutes of the Authority meeting held on the 11 December, 2017. Mr. Larry Johnson seconded. The minutes were approved (8-0).

IV. Audience Comments: Statement by Mr. Burt Newsome (see attached).

V. Report of Committees:

- a. **Budget & Finance** – No Report At This Time
- b. **Legal & Insurance** – No Report At This Time
- c. **Personnel** – Mr. Larry Johnson reported that the AD has performed the annual evaluations of the airport employees. They have been provided copies and informed that if they have any questions or issues they wish to discuss with the Personnel Committee and or the Authority, they may do so by scheduling an appointment. Upon their acceptance of the evaluations by signature they will be placed on file with the City's Human Resource office.
- d. **Property & Assets** – No Report At This Time
- e. **Marketing** – Cmr. Raymond Ray briefed the Authority that newly appointed Authority Member, Mr. Brett Bell, will be joining the Marketing Committee.
- f. **Tenant Issues** – No Report At This Time
- g. **Policies & Procedures** – No Report At This Time
- h. **Executive Committee** – No Report At This Time

VI. Old Business:

- a. **New Airport & Land Acquisition Update** – NGSa Staff Workshop was cancelled.
- b. **4th of July Fireworks at Airport Discussion** - Open discussion regarding allowing the City to conduct Fireworks operations upon the airfield for the 4th of July holiday. Major areas of concern are fireworks being launched within the proximity of the Roses shopping center parking area as that is inside the RPZ and directly under the approach for Runway 32. Also, unauthorized personnel moving vehicles in close proximity to and allowing children to climb on parked aircraft. Additionally, attendees moving into aircraft movement areas and firing fireworks into said movement areas. The AD has met with the City Police & Fire Chief's. They have come up with a security plan that will mitigate most of these issue. A safety meeting and table top exercise / discussion will be conducted prior to the event. The event will be monitored and re-evaluated for next year. A motion was made by Mr. Brett Bell to allow the City to proceed with its annual fireworks demonstration to be held on the airfield. The motion was seconded by Cmr. Truman Tinsley. The motion was approved (8-0).

VII. Executive Session:

Motion to go into Executive Session:

1st. Raymond Ray 2nd, Larry Johnson (8-0) Time : 6:16.

For the Purpose of Discussing Land Acquisition – No Action Was Taken (see attached affidavit).

Motion to exit Executive Session and return to the Regular Meeting:

1st. Raymond Ray 2nd, Brett Bell (8-0) Time : 6:36.

VIII. New Business:

- a. **Introduction To Griffin Region College & Career Academy – Katy Arrowood CEO**
Mr. Dick Morrow provided an overview of the A&P – dual enrollment, Aviation Program that the GRCCA is working towards getting established here in Griffin. AD stated that he will be discussing potential funding with our state representatives at the Aviation “Fly-In” Day at the capitol on 13th of Feb.
- b. **Accept Grant Contract AIP-32 OFA McLendon Property Reimbursement – Airport Director**
A motion was made to accept the FAA Reimbursement Grant AP018-9031-32-(255) a.k.a. AIP-32 by Cmr. Raymond Ray . It was seconded by Mr. Brett Bell. The motion was approved (8-0).
- c. **Project Manager, Construction NGSa Monthly Report – Bob Stapleton**
Project Manager provided a report on the activities conducted to date (see attached).

IX. Airport Director’s Report: AD provided statistical information regarding airfield operations for month ending 31 January 2018.

X. Authority Board Member Comments: None.

XI. Next Airport Authority Board Meeting: **12 March, 2018**
6PM
One Griffin Center

XII. Adjournment: At 7:24 PM, the Chair adjourned the meeting. The motion was unanimously approved, (8-0).

Respectfully Submitted:

Mr. Robert Mohl
Airport Director,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager