



**Minutes of
Airport Authority Meeting**
08 July, 2019
6:00PM

Attendees:

Dr. Randall Peters(C)
Cmr. Don Hawbaker

Dr. Nicole Jones
Mr. Louis Thacker

Cmr. Bart Miller

Also in Attendance:

Ms. Stephannie Windham (Authority Legal Counsel)
Mr. William Wilson (County Manager)
Mr. Bob Stapleton (Project Manager)

Ms. Rebecca Collins (Croy Consulting)
Mr. Ray Lightner (Griffin Daily News)
Mr. Robert Mohl (6A2 Airport Director)

- I. Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. Adopt Minutes:** Cmr. Don Hawbaker motioned to accept the minutes of the Regular Authority meeting held on the 10th of June, 2019. Cmr. Bart Miller seconded. The minutes were approved (4-0-1). Mr. Thacker abstained as he was not present at the 10 Jun 2019 meeting.
- III. Audience Comments:** None
- IV. Report of Committees:**
- | | |
|--|---|
| a. Budget & Finance: – No Report At This Time | e. Legal & Insurance: – No Report At This Time |
| b. Personnel: – No Report At This Time | f. Property & Assets: – No Report At This Time |
| c. Marketing: – No Report At This Time | g. Policies & Procedures: – No Report At This Time |
| d. Tenant Issues: – No Report At This Time | h. Executive Committee: – No Report At This Time |
- V. Old Business:**
- a. Project Manager, Construction NGSAs, Monthly Report – Bob Stapleton**
- Expenditure Authorizations & Project Update:** Project Manager Bob Stapleton provided a synopsis regarding a review of ongoing tasks as well as expenditures that he recommends for Board approval subject to the availability of funds (see attached). The Draft SEA has been circulating among the different agencies for comment. Mr. Stapleton concluded his report. Cmr. Don Hawbaker motioned to approve the expenditures as presented subject to the availability of funds. Mr. Louis Thacker seconded. The motion was approved (5-0).
- b. Airport Improvement Project, Update (AIP-33), 6A2 – AD**
- NAVAIDS (Lights, REIL Replacement & PAPI Rehab): & Runway & Taxiway Restriping:** AD reported that he had contacted Croy and discussed the timeframe in which the project would begin. It was determined that due to a large number of projects the Contractor was currently engaged with that it would take about 2 months before mobilization would occur. AD agreed to wait for two months.
- c. Property Acquisition & Closings Update: - Stephanie Windham**
- Ms. Stephanie Windham provided a synopsis of issues related to Land Acquisition(s) Phase 1:
 - We have completed the Simonton Acquisition SEA-01. It was a bit different as Mr. Simonton holds dual citizenship (U.S. & Canada) and he resides in Canada. That added a bit of paperwork to the process but we were finally able to track it all down and get it submitted and get him paid.
 - Additionally, all moving expenses have been made on the Huckaby properties & all closing costs have been paid out. The only thing we have remaining are some relocation reimbursements that will close out phase 1.

VI. New Business: None

VII. Airport Director's Report:

AD recommended to defer the monthly statistical report to the August meeting as the data would be included in the annual end of year report. The Chair agreed.

VIII. Authority Board Member Comments: The Chair briefly laid out our generalized plan to move forward once we get all our answers from GDOT.

IX. Next Airport Authority Board Meeting: **09 September, 2019**
6PM
One Griffin Center

X. Adjournment: At 6:13 PM, The Chair called for a motion to adjourn. Cmr. Bart Miller motioned to adjourn. Cmr. Don Hawbaker seconded. The motion was approved (5-0).

Respectfully Submitted:

Cmr. David Brock
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager