



**Minutes of
Airport Authority Meeting**
13 January, 2020
6:00PM

Attendees:

Dr. Randall Peters(C)
Mr. Dennis Noll
Cmr. Truman Tinsley

Cmr. David Brock (Sec / Tres)
Mr. Louis Thacker

Cmr. Bart Miller
Mr. Steven Wages

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Kenny Smith (City Manager)
Mr. Kristopher Erwin (Croy Engineering)
Mr. Robert Mohl (Airport Director)

Mr. Ray Lightner (Griffin Daily News)
Mr. William Wilson (County Manager)
Mr. Bob Stapleton (NGSA Project Manager)

I. Call to Order: At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.

II. Welcome New Authority Board Members:

The Chair recognized Mr. Steven Wages & Dennis Noll as new members to the Authority

III. Officer Elections:

1. Motion to open nominations for the position of Chairman of the Griffin-Spalding County Airport Authority. Cmr. Miller nominated Dr. Randall Peters for Chairman. Cmr. Tinsley seconded. Cmr. Brock motioned to close nominations & elect Dr. Peters as Chairman. Cmr. Miller seconded. The motion was approved (7-0).

2. Motion to open nominations for the position of Vice Chairman of the Griffin-Spalding County Airport Authority. Mr. Louis Thacker nominated Mr. Brett Lavender for Vice Chairman. Cmr. Miller seconded. Cmr. Tinsley motioned to close nominations & elect Mr. Lavender as Vice Chairman. Cmr. Brock seconded. The motion was approved (7-0).

3. Motion to open nominations for the position of Sec / Tres of the Griffin-Spalding County Airport Authority. Cmr. Tinsley nominated Cmr. David Brock. Cmr. Miller seconded. Cmr. Tinsley motioned to close nominations & elect Cmr. David Brock as Secretary / Treasurer. Mr. Noll seconded. The motion was approved (7-0).

IV. Adopt Minutes: Cmr. Truman Tinsley motioned to accept the minutes of the Authority meeting held on the 09 December, 2019. Cmr. Bart Miller seconded. The minutes were approved (7-0).

V. Audience Comments: None

VI. Report of Committees:

a. Budget & Finance – No Report At This Time
b. Personnel – No Report At This Time
c. Marketing – No Report At This Time
d. Executive – No Report At This Time

e. Legal & Insurance – No Report At This Time
f. Property & Assets – No Report At This Time
g. Tenant Issues – No Report At This Time
h. Policies & Procedures – No Report At This Time

VII. Old Business:

a. Project Manager, Construction NGSAs, Update – Bob Stapleton:

1. Mr. Stapleton provided a summary on project status & expenditures (see attached) for the month of December 2019 and requested their approval. Cmr. Tinsley motioned to approve the expenditures as presented. Cmr. Brock seconded. The motion was approved (7-0).

2. Consider for approval an agreement (see attached) with Mr. McKenstry to manage a timbering project at both 6A2 and the New Griffin-Spalding County Airport (NGSA) location. Mr. Noll motioned to approve as presented. Cmr. Tinsley seconded. The motion was approved (7-0).
3. Mr. Stapleton presented Task Order 11 with Croy Engineering, as approved by GDOT, for the second phase of acquisition of land for the NGSA commonly referred to as Land Acquisition – Phase II. Mr. Noll motioned to approve Task Order 11 as presented. Cmr. Tinsley seconded. The motion was approved (7-0).
4. Mr. Stapleton presented Task Order 10 with Croy Engineering, as approved by GDOT, instructing our consultants to proceed with the Preliminary Design & Airport Layout Plan (ALP) Update. Cmr. Brock motioned to approve Task Order 10 as presented. Cmr. Tinsley seconded. The motion was approved (7-0).

b. Airport Improvement Project Update (AIP-33) – Robert Mohl, AD: AD updated the Authority regarding current status of AIP-33 at 6A2. All tasks to date are complete. A minor issue has arisen with the operation of the End of Runway strobe on the 14 / East side fixture. AD reported that the malfunction has been reported to the contractor and are awaiting completion of the repair. AD stated that most payments have been made per coordination with Croy & GDOT although he is holding the final payment until completion of the repair / punch list item.

c. Legal Issues Update - Ms. Stephanie Windham (Airport Authority Legal Counsel): Ms. Windham briefed the Authority that there were no new items to report. However, for the benefit of the new board members, Ms. Windham provided a summary on the issue regarding land acquisition specifically, AF-23, AF-11-T & AF-44 and the remaining outstanding documents we are waiting for in order to release final moving expenses. Additionally, she informed the board as to the status of the condemnation settlement of parcel AF-44. A consent order has been drawn yet no judge has been assigned. Lastly, Ms. Windham, in conversation with the Chair, will be disseminating copies of the current enabling legislation regarding the establishment of the Authority. Both the Chair and Legal Counsel request that the legislation be reviewed by the Board making notes & recommendations. If other municipal entities are looking to join the Authority, if and when they do, an opportunity will exist to modify the legislation. We will be in a position to quickly include those changes, either from lessons learned or other, to make the necessary improvements we so desire.

VIII. New Business:

IX. Airport Director’s Report: AD provided monthly statistical information regarding airfield operations for month ending 31 December 2019 (see attached).

X. Authority Board Member Comments: None.

XI. Next Airport Authority Board Meeting: **10 February, 2020**
6PM
One Griffin Center

XII. Adjournment: At 6:53 PM, the Chair called for a motion to adjourn. Cmr. Miller motioned to adjourn. Mr. Wages seconded. The motion was unanimously approved, (7-0).

Respectfully Submitted:

Cmr. David Brock
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager