



Minutes of Airport Authority Meeting

12 October, 2020

6:00PM

Attendees:

Dr. Randall Peters(C)
Mr. Dennis Noll
Mr. Steven Wages

Mr. Brett Lavender (VC)
Cmr. James Dutton
Cmr. Truman Tinsley

Cmr. Bart Miller
Mr. Louis Thacker

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Kristopher Erwin (Croy Engineering)
Bob Stapleton (NGSA Project Manager)

Ms. Michelle Irizarry (County Assistant Manager)
Mr. Lew Walker (GDOT)
Mr. Robert Mohl (Airport Director)

- I. Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. Adopt Minutes:** Cmr. Truman Tinsley motioned to accept the minutes of the Regular Authority Meeting (held on the 14th of September) and the Marketing Committee Workshop (held on the 24th of September). Cmr. James Dutton seconded. The minutes were approved (8-0).
- III. Audience Comments:** None
- IV. Report of Committees:**
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| a. Budget & Finance – No Report At This Time | e. Legal & Insurance – No Report At This Time |
| b. Personnel – No Report At This Time | f. Property & Assets – No Report At This Time |
| c. Marketing – No Report At This Time | g. Tenant Issues – No Report At This Time |
| d. Executive – No Report At This Time | h. Policies & Procedures – No Report At This Time |
- V. Old Business:**
- a. Project Manager, Construction NGSA, Update – Bob Stapleton:**
1. PM reviewed the “Project Tracker” for the month ending 30 September 2020 (see attached). Also presented, a summary on expenditures for the month of September 2020 (see attached) for requested approval for payment. Mr. Steve Wages motioned to approve the expenditures as presented. Cmr. James Dutton seconded. The motion was approved (8-0).
 2. PM & Mr. Kris Erwin of Croy Engineering provided the Board with an update regarding the status of the ALP Update, the SEA and the moving of the power transmission lines owned by Georgia Power & Georgia Transmission all awaiting response from GDOT. A discussion regarding the **“Stop Work Order”** regarding Task Order 10 with Croy Engineering for services regarding the **ALP Update** that was approved at the August meeting. It was generally accepted that the **ALP Update** is the lynch-pin by which all other tasks will need to refer back to or be in place for, in order to proceed. Therefore, it was decided that the work on the **ALP Update** need not be delayed and should continue as it is the critical component necessary for forward progress. However, it was cautioned that GDOT has yet to approve a grant offer for this task order. It was recognized that the possibility exists that expenditures may not be covered for work performed regarding this TO, as the department has similarly ruled in this manner in the past, even though, the work may have been directed by the department itself. Mr. Dennis Noll motioned to rescind the previously issued Stop Work Order for ALP Update Task Order as discussed. Mr. James Dutton seconded. The motion was approved (8-0).
 3. PM briefed the Authority on the work conducted by him, the AD & Croy regarding preparing & updating the 5 Year CIP in preparation for submission by the deadline of 30 Nov 2020 to GDOT. The Draft 5yr CIP will be presented for adoption at the 09 November Authority meeting.

b. Airport Director, Current Airport Issues, 6A2: – Robert Mohl

1. AD provided a brief recap of the project regarding the replacement of the 4 thousand gallon Av-Gas tank with a new 12 thousand gallon tank. AD stated the 4 thousand gallon Av Gas tank has been pick-up by the purchaser. AD recognized that although discussed at a prior meeting that an official approval to sell the tank had not occurred. AD requested that the Authority ratify the sale of the old 4K gallon fuel tank to Giant Oil in the amount of \$6,955. As presented in the previous meeting. Cmr. James Dutton motioned to ratify the sale of the old tank. Mr. Steve Wages seconded. The motion was approved (8-0).
2. AD reminded the Authority that Croy Engineering is preparing two Task Orders, Scope & Fee proposals to present the Authority to address the MOS for OFA corrective action. As well as adding Runway & Taxiway Pavement Evaluation for potential corrective action to be included in the updating process of the 5 Year CIP annual submission to GDOT. AD reiterated that “pitting” has occurred on the runway & taxiway. Pitting leads to pot holes and those are a dangerous condition for aircraft that are landing, taking-off or taxiing. AD stated that staff will continue to monitor and increase the frequency of its safety inspections.
3. AD informed the Authority that the City’s Citizen’s Government Academy annual municipal government processes education effort has begun and this year the airport operation is included. The airport will be presenting along with the Planning & Zoning Department as well as the Down-Town Development Authority. The presentation will occur this coming Thursday (the 15th of October) at 6PM here in the court room.
4. AD briefed the Authority on the success and future of the joint Airport / DownTown Development’s “Food Trucks & Fly-In” event held back on the 4th of this month. AD stated that the event attracted over 40 aircraft and more than 500 attendees. The main effort was organized by Ms. Danielle Hancock of the Development Authority and bolstered by the support of the City & County departments were instrumental in the success of this event.
5. AD presented the State’s Aviation Economic Impact Study for both 6A2 and the Executive Summary (see attached).
6. AD provided monthly operations & financial statistical report for month ending 30 September 2020 (see attached).

c. Legal Issues Update - Ms. Stephanie Windham (Airport Authority Legal Counsel):

1. No issues at this time.

VI. New Business: None

VII. Authority Board Member Comments:

VIII. Next Airport Authority Board Meeting: **09 November, 2020**
6PM
One Griffin Center

IX. Adjournment: At 6:33 PM, the Chair called for a motion to adjourn. Mr. Brett Lavender motioned to adjourn. Cmr. Bart Miller seconded. The motion was unanimously approved, (8-0).

Respectfully Submitted:

Cmr. David Brock
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager