



**Minutes of  
Airport Authority Meeting  
13 September, 2021  
6:00PM**

**Attendees:**

Mr. Steve Wages (V)  
Mayor Doug Hollberg

Cmr. Truman Tinsley  
Cmr. James Dutton

Mr. Blake Locke  
Mr. Louis Thacker

**Also in Attendance:**

Ms. Stephanie Windham (Authority Legal Counsel)  
Mr. Lew Walker (GDOT)  
Mr. Robert Mohl (Airport Director)

Mr. Kris Erwin (Croy Engineering)  
Mr. Bob Stapleton (NGSA Project Manager)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Vice Chairman, called the meeting to order.
- II. **Adopt Minutes:** Mayor. **Doug Hollberg** motioned to accept both the minutes of the Regular Authority Meeting held on the 9<sup>th</sup> of August. **Cmr. Truman Tinsley** seconded the motion. The minutes were approved (6-0).
- III. **Report of Committees:**
  - a. **Budget & Finance** – No Report At This Time
  - b. **Personnel** – No Report At This Time
  - c. **Marketing** – See Attached Report
  - d. **Executive** – No Report At This Time
  - e. **Legal & Insurance** – No Report At This Time
  - f. **Property & Assets** – No Report At This Time
  - g. **Tenant Issues** – No Report At This Time
  - h. **Policies & Procedures** – No Report At This Time
- IV. **Old Business:**
  - a. **Project Manager, Construction NGSA, Update – Bob Stapleton:**
    - 1. **Project Tracker & Expenditures:** PM reported on the work progress for the month ending 31 August 2021. PM presented a summary on expenditures (see attached) requesting approval for payment. **Mayor. Hollberg** motioned to approve the expenditures as presented. **Cmr. Tinsley** seconded the motion. The motion was approved (6-0).
    - 2. **AIP-34 & NGSA Engineering Update:** Kris Erwin of Croy Engineering provided a detailed presentation regarding the NGSA Project; to include the 100% ALP Update & Final Design. At the conclusion of the presentation, PM informed the Authority that, upon their approval, Croy is prepared to submit the documents to GDOT. **Mayor Hollberg** motioned to approve the ALP 100% Submission and Final Design Plan as presented. **Cmr. James Dutton** seconded. The motion was approved (6-0).
  - b. **Airport Director, Current Airport Issues, 6A2: – Robert Mohl**
    - 1. AD briefed the Authority on the status of the CRRSAA application for 6A2’s \$13,000. All contracts have been approved & signed and we are awaiting the check from GDOT.
    - 2. AD presented the Authority with the American Rescue Plan Act (ARPA) contract for approval. He informed the Board that upon their approval the contract would then go before the County BOC on the 20<sup>th</sup> and then it would go before the COG BOC on the 28<sup>th</sup>. At which time GDOT would transmit the docu-sign contract for signatures. 6A2’s allocation is in the amount of \$32,000. **Cmr. Tinsley** motioned to approve the ARPA contract as presented. **Mayor Hollberg** seconded. The motion was approved (6-0).
    - 3. The request to assign Mr. Ken Nesbitt’s lease for 149 Sky Harbor Way was tabled until the next Authority meeting. **Mayor Hollberg** motioned to table the Lease Assignment Request until the next Authority meeting currently scheduled for 11 October, 2021. **Cmr. Tinsley** seconded. The motion was approved (6-0).
    - 4. Mayor Hollberg suggested that the 6A2 Monthly Operations & Statistical Reports for month ending 31 August 2021 be deferred until the next meeting, the Authority members present concurred.

