



**Minutes of
Airport Authority Meeting**

11 October, 2021

6:00PM

Attendees:

Dr. Randall Peters
Mayor Doug Hollberg

Mr. Steve Wages (V)
Cmr. James Dutton

Cmr. Truman Tinsley
Mr. Louis Thacker

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Bob Stapleton (NGSA Project Manager)

Mr. Kris Erwin (Croy Engineering)
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. **Adopt Minutes:** Mayor. **Doug Hollberg** motioned to accept both the minutes of the Regular Authority Meeting held on the 13th of September. **Mr. Steve Wages** seconded the motion. The minutes were approved (6-0).
- III. **Report of Committees:**
 - a. **Budget & Finance** – No Report At This Time
 - b. **Personnel** – No Report At This Time
 - c. **Marketing** – See Attached Report
 - d. **Executive** – No Report At This Time
 - e. **Legal & Insurance** – No Report At This Time
 - f. **Property & Assets** – No Report At This Time
 - g. **Tenant Issues** – No Report At This Time
 - h. **Policies & Procedures** – No Report At This Time
- IV. **Old Business:**
 - a. **Project Manager, Construction NGSAA, Update – Bob Stapleton:**
 - 1. **Project Tracker & Expenditures:** PM reported on the work progress for the month ending 30 September 2021. PM presented a summary on expenditures (see attached) requesting approval for payment. **Mayor. Hollberg** motioned to approve the expenditures as presented. **Mr. Wages** seconded the motion. The motion was approved (6-0).
 - 2. **AIP-34 & NGSAA Engineering Update:** Kris Erwin of Croy Engineering provided a presentation regarding the 5 Year Capital Improvement Program (CIP) for the NGSAA Project (see attached). At the conclusion of the presentation, PM informed the Authority the 5 Yr. CIP will be published for their review. The updated version will be on the Authority’s Agenda for the November meeting for their approval.
 - b. **Airport Director, Current Airport Issues, 6A2: – Robert Mohl**
 - 1. AD informed the Authority that the GDOT check, for 6A2’s allotment of \$13,000., of the CRRSAA Grant, had arrived and been deposited into the Airport’s IBA account.
 - 2. AD presented the Authority with the American Rescue Plan Act (ARPA) contract for approval. He informed the Board that upon their approval the contract would then go before the County BOC on the 20th and then it would go before the COG BOC on the 28th. At which time GDOT would transmit the docu-sign contract for signatures. 6A2’s allocation is in the amount of \$32,000.
 - 3. AD requested the Authority approve the surplusing of 3 pieces of equipment:
 - a. 1997 Ford Taurus (Crew Car).
 - b. 1990 CASE Tractor.
 - c. 10 Thousand Gallon Aviation Gasoline Tank.**Mayor Hollberg** motioned to approve to surplus the equipment as requested. **Mr. Wages** seconded. The motion was approved (5-0).
 - 4. AD informed the Authority of the dates & locations of several “Meet & Greets” for the newly formed Association of Georgia General Aviation Airports (AGGAA), see attached.
 - 5. AD provided statistical information regarding 6A2 operations for month ending 30 September 2021.

