



**Minutes of  
Airport Authority Meeting**

08 November, 2021

6:00PM

**Attendees:**

Dr. Randall Peters  
Cmr. James Dutton

Mr. Steve Wages (V)  
Mr. Blake Locke

Cmr. Truman Tinsley  
Mr. Dennis Noll

**Also in Attendance:**

Ms. Stephanie Windham (Authority Legal Counsel)  
Mr. Bob Stapleton (NGSA Project Manager)

Mr. Kris Erwin (Croy Engineering)  
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. **Adopt Minutes:** Mr. Steve Wages motioned to accept both the minutes of the Regular Authority Meeting held on the 11<sup>th</sup> of October. Mr. Dennis Noll seconded the motion. The minutes were approved (5-0).
- III. **Report of Committees:**
  - a. **Budget & Finance** – No Report At This Time
  - b. **Personnel** – No Report At This Time
  - c. **Marketing** – See Attached Report
  - d. **Executive** – No Report At This Time
  - e. **Legal & Insurance** – No Report At This Time
  - f. **Property & Assets** – No Report At This Time
  - g. **Tenant Issues** – No Report At This Time
  - h. **Policies & Procedures** – No Report At This Time
- IV. **Old Business:**
  - a. **Project Manager, Construction NGSA, Update – Bob Stapleton:**
    - 1. **Project Tracker & Expenditures:** PM reported on the work progress for the month ending 31 October 2021. PM presented a summary on expenditures (see attached) requesting approval for payment. Mr. Wages motioned to approve the expenditures as presented. Mr. Noll seconded the motion. The motion was approved (5-0).
    - 2. **AIP-34 & NGSA Engineering Update:** PM & Mr. Kris Erwin presented a brief update regarding the status of the NGSA project. Not much information has come out of GDOT as we have submitted all documents and responded to all comments. The current status is waiting on GDOT’s response.
    - 3. **Annual 5 Year CIP Adoption:** Mr. Erwin of Croy Engineering provided a recap of the 5 Year Capital Improvement Program (CIP) for the NGSA Project (see attached) as presented during the October meeting. He stated that upon adoption the approved version will be uploaded into BlackCat by the GDOT deadline of the 30<sup>th</sup> of November. Mr. Wages motioned to approve the 5 Year CIP as presented. Mr. Noll seconded. The 5 year CIP was adopted (6-0).
  - b. **Airport Director, Current Airport Issues, 6A2: – Robert Mohl**
    - 1. **ARPA:** AD update the Authority regarding the American Rescue Plan Act (ARPA) contract. He informed the Board that each entity (City / County / Authority) has approved the contract during their respective meetings, that we are awaiting GDOT to transmit the docu-sign contract for signatures. 6A2’s allocation is in the amount of \$32,000.
    - 2. **Annual GDOT Aviation Fuel Tax Report:** AD provided the Annual Fuel Tax Report (see attached) for review. The report has been provided to GDOT prior to their deadline of the 30<sup>th</sup> of November 2021.
    - 3. **Annual E-Verify Immigration Report:** AD informed the Board that it is that time of year again and the AD & COG Finance will provide the requested data by the 31<sup>st</sup> of December deadline. The final report will be provided to the Authority during the 13 Dec Regular Meeting.

