



**Minutes of  
Airport Authority Meeting  
13 December, 2021  
6:00PM**

**Attendees:**

Dr. Randall Peters  
Mr. Dennis Noll

Mr. Steve Wages (V)  
Mayor Doug Hollberg

Comr. Truman Tinsley  
Mr. Louis Thacker

**Also in Attendance:**

Ms. Stephanie Windham (Authority Legal Counsel)  
Mr. Bob Stapleton (NGSA Project Manager)  
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. **Adopt Minutes:** Mr. Steve Wages motioned to accept both the minutes of the Regular Authority Meeting held on the 08<sup>th</sup> of November 2021. Mr. Louis Thacker seconded the motion. The minutes were approved (5-0).
- III. **Audience Comments:** Mr. Patrick Kay, Director of Economic Development, provided a short briefing on the City’s Business Development Booklet (see attached).
- IV. **Report of Committees:**
  - a. **Budget & Finance** – No Report At This Time
  - b. **Personnel** – No Report At This Time
  - c. **Marketing** – No Report At This Time
  - d. **Executive** – No Report At This Time
  - e. **Legal & Insurance** – No Report At This Time
  - f. **Property & Assets** – No Report At This Time
  - g. **Tenant Issues** – No Report At This Time
  - h. **Policies & Procedures** – No Report At This Time
- V. **Old Business:**
  - a. **Project Manager, Construction NGSA, Update – Bob Stapleton:**
    - 1. **Project Tracker & Expenditures:** PM reported on the work progress for the month ending 30 November 2021. PM presented a summary on expenditures (see attached) requesting approval for payment. Mayor Doug Hollberg motioned to approve the expenditures as presented. Mr. Wages seconded the motion. The motion was approved (6-0).
  - b. **Airport Director, Current Airport Issues, 6A2: – Robert Mohl**
    - 1. **ARPA:** AD updated the Authority regarding the American Rescue Plan Act (ARPA) contract. He informed the Board that all documents, justifications, applications & contracts have been signed & delivered, 6A2 is now awaiting the check from GDOT. 6A2’s allocation is in the amount of \$32,000.
    - 2. **Annual E-Verify Immigration Report:** AD informed the Board that it is that time of year again and the AD & COG Finance will provide the requested data by the 31<sup>st</sup> of December deadline. The final report will be provided to the Authority during the 13 Dec Regular Meeting.
    - 3. **6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 30 November 2021.
  - c. **Legal Issues Update - Ms. Stephanie Windham (Airport Authority Legal Counsel):**

Mr. Louis Thacker indicated that he had an issue he wished to discuss in Closed Session: Legal Counsel Ms. Windham, reiterated the procedure for placing “Closed Sessions” on or amending the agenda to allow for closed session during a regular meeting. Mayor Hollberg motioned to amend the agenda to put “Closed Session” on it. Mr. Dennis Noll seconded. The motion was approved (6-0). Mayor Hollberg motioned to suspend the regular meeting and go into “Closed Session” Mr. Wages seconded. The motion was approved (6-0). At the conclusion, Mayor Hollberg motioned to come out of “Closed Session” and resume the regular meeting. Mr. Noll seconded. The motion was approved (6-0). There were no action items voted upon (see attached affidavit).

