



**Minutes of Airport Authority  
Called Meeting  
23 March, 2022  
6:00PM**

**Attendees:**

Dr. Randall Peters (C)  
Mr. Dennis Noll

Mr. Steve Wages (V)  
Mayor Doug Hollberg

Cmr. Truman Tinsley (Sec)  
Cmr. Ryan Bowlden

**Also in Attendance:**

Ms. Stephanie Windham (Authority Legal Counsel)  
Mr. Bob Stapleton (NGSA Project Manager)  
Mr. Robert Mohl (Airport Director)

Mr. Greg Teague (Croy Engineering) via Zoom  
Ms. Rebecca Collins (Croy Engineering) via Zoom

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. **Adopt Minutes:** , **Mr. Steve Wages** motioned to accept the minutes of the Regular Authority Meeting held on the 14<sup>th</sup> of February 2022. **Mr. Dennis Noll** seconded the motion. The minutes were approved (6-0).
- III. **Audience Comments:** None
- IV. **Report of Committees:** None
- V. **Old Business:**
  - a. **Project Manager, Construction NGSA, Update – Bob Stapleton:**
    - 1. **Project Tracker & Expenditures:** PM reported on the work progress for the month ending 28 February 2022. PM presented a summary on expenditures (see attached) requesting approval for payment. **Mayor Hollberg** motioned to approve the expenditures as presented. **Mr. Wages** seconded the motion. The motion was approved (6-0).
    - 2. **Scope & Fee Proposal:** NGSA Re-Justification Study: PM briefed the Authority on FAA / GDOT requirements to quickly respond to FAA for a Justification Study to determine purpose & need for the requested runway length and stress load capability for the critical aircraft that we have been working towards. Croy has developed this “scope & fee” to answer those questions. It was delivered to GDOT for comment. Chairman Peters then briefly recapped the highlights of his meeting & impressions from those meetings with the New GDOT Director - Dr. Solomon. Now having Dr. Solomon up to speed and in light of GDOT revelations regarding FAA funding letters, both Dr.s Solomon & Peters agreed on the approach to address FAA’s request for a re-justification of the NGSA Project. The scope & fee presented is the amended S&F addressing GDOT comments. Dr. Peters requested that the S&F be amended to include changes that may occur subject to additional GDOT review & comments. **Mayor Hollberg** motioned to approve as requested with amended verbiage. **Mr. Wages** seconded. The motion was approved (6-0).
    - 3. **Task Order 17:** The Chairman introduced Mr. Greg Teague (Croy, via Zoom) who detailed the tasking’s in the TO (including an Updated ALP, Updated Runway Justification, & an Updated Financial Plan). He additionally answered questions regarding Task Order 17 costs. Task Order 17 is the working mechanism / agreement between The GSAA & Croy Engineering to compile the data & for the documents, reports to include letters of interest of the aviation business community & hangar wait lists that are over & above what is provided by 6A2. It will address the FAA questions, re-justifying the Purpose & Need for the requested New Griffin-Spalding County Replacement Airport. Mr. Teague relayed the possibility from discussions with GDOT that they would consider supporting the TO with a State 75%-25% GDOT Grant. PM stated that he has reviewed the TO and recommends approval. **Mayor Hollberg** motioned to approve as requested. **Cmr. Tinsley** seconded. The motion was approved (6-0).

**b. Airport Director, Current Airport Issues, 6A2: – Robert Mohl**

- 1. AGGAA Inaugural Conference Attendance Request:** AD presented a request to attend the Inaugural Conference of the Association of Georgia General Aviation Airport's to be held on 23 – 25 May, 2022 at Lanier Island. Cost to attend the Conference (registration & hotel) is \$650. AD reported that this is an approved, budgeted item. **Mayor Hollberg** motioned to approve as requested. **Cmr. Tinsley** seconded. The motion was approved (6-0).

**c. Legal Issues Update - Ms. Stephanie Windham: None**

**VI. New Business:**

- a. NGSAA Path Forward:** Dr. Peters briefed the Authority on his meetings with new GDOT Director, Dr. Clement Solomon and detailed some of the decisions and work efforts of which they formed a consensus.

**VII. Authority Board Member Comments:**

- Mayor Hollberg inquired as to whether the Authority or someone had a data sheet or brochures outlining marketing information that could be handed out to the businesses and / or others that we are potentially attempting to get LOI's from? AD stated that there are some older brochures that were previously developed, Mr. Teague stated that we can take these and update them and develop a more current data sheet to give out to business leaders.
- Mr. Dennis Noll asked Mr. Teague if he recalled a regulation or advisory circular that supported this? Mr. Teague directed the question to Ms. Rebecca Collins. Ms. Collins stated that she believes the regulation comes as part of our Grant Assurances and that she will follow it up.
- Mr. Wages asked if there was any planning or consideration given to discussions on attending one of the National Business Aviation Association (NBAA) conferences. Dr. Peters indicated that there have been some brief discussions. AD suggested getting together with the Marketing Committee to develop a list of conferences and aligning schedules & calendars.
- Mayor Hollberg reminded everyone about the Food Trucks & Fly-In at 6A2 on the 24<sup>th</sup> of April.

**VIII. Next Airport Authority Board Meeting:            11 April, 2022  
6PM  
One Griffin Center**

**IX. Adjournment:** At 6:30 PM, the Chair called for a motion to adjourn. **Mr. Noll** motioned to adjourn. **Mr. Wages** seconded the motion. The motion was unanimously approved, (6-0).

Respectfully Submitted:

Cmr. Truman Tinsley  
Secretary / Treasurer,  
Griffin-Spalding Airport Authority

Cc:  
Griffin-Spalding Airport Authority  
Ms. Jessica O'Conner, City Manager  
Dr. Steve Ledbetter, County Manager