



**Minutes of GS-Airport Authority  
Called Meeting  
17 May, 2022  
6:00PM**

**Attendees:**

Dr. Randall Peters  
Mr. Louis Thacker

Mayor Doug Hollberg  
Cmr. Ryan Bowlden

Mr. Dennis Noll

**Also in Attendance:**

Ms. Stephanie Windham (Authority Legal Counsel)  
Mr. Bob Stapleton (NGSA Project Manager)

Ms. Rebecca Collins (Croy Engineering – via zoom)  
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman called the meeting to order.
- II. **Adopt Minutes:** **Mr. Dennis Noll**, motioned to accept the minutes of the Regular Authority Meeting held on the 11<sup>th</sup> of April 2022. **Cmr. Ryan Bowlden** seconded the motion. The minutes were approved (5-0).
- III. **Audience Comments:** None
- IV. **Report of Committees:** None
- V. **Amendment to the Agenda:** A request to amend the current agenda to add a request for a Lease Assignment to be considered. **Mayor Doug Hollberg** motioned to amend the agenda as requested. **Mr. Noll** seconded. The request was approved (5-0).
- VI. **Old Business:**
  - a. **Project Manager, Construction NGSA, Update – Bob Stapleton:**
    - 1. **Re-Justification Study, GDOT Contract 75% / 25% Update:** PM Bob Stapleton informed the Authority as to the initial steps of the Re-Justification efforts. Including requests for Letters of Interest from current tenants, area businesses and prospective new business to the region.
    - 2. **Project Tracker Update:** PM provided an update regarding the status of open task orders and NGSA progress (see attached).
    - 3. **Project Monthly Expenditures:** PM reported on the work progress for the month ending 30 April 2022. Mr. Stapleton presented a summary on expenditures (see attached) requesting approval for payment. **Mayor Hollberg** motioned to approve the expenditures as presented. **Mr. Noll** seconded the motion. The motion was approved (5-0).
  - b. **Airport Director, Current Airport Issues, 6A2 – Robert Mohl:**
    - 1. **Runway Crack Seal & Rejuvenator Project Scope & Fee:** AD reported that we are awaiting the Scope & Fee proposal from Croy. AD stated “upon its receipt & review it will be delivered to GDOT for concurrence and funding allocation”.
    - 2. **Millennium Insurance Renewal:** AD informed the Board that the Professional Liability Insurance Coverage Policy quote came in. The quote was for \$1,945. a reduction from last year’s quote and within the budget request for FY23 (see attached). **Mayor Hollberg** motioned to approve the proposed agreement with Millennium Insurance to obtain a Professional Liability Coverage Policy for FY 2023 in the amount of \$1,945. **Cmr. Ryan Bowlden** seconded. The motion was approved (5-0).
    - 3. **Toland & Associates 3 Year Insurance Renewal:** AD informed the Board that the Hangar Keepers & Airport Operations Insurance Coverage Policy quote came in. AD stated that he and the City’s Risk Manager (Mr. Greg Poole) researched alternatives, to include seeing if a policy could be procured through GIRMA. It was concluded that continuing with the current provider was the least expensive and preserved the long standing relationship provided by Toland & Associates. The quote was for \$8,067. an increase from 3 years ago (see attached). **Mayor Hollberg** motioned to approve the proposed agreement with Toland & Associates to obtain an Operational Liability Coverage Policy for FY 2023 in the amount of \$8,067. **Mr. Noll** seconded. The motion was approved (5-0).

4. **FAA AWOS Inspection Report:** AD detailed the results of the FAA’s inspection of 6A2s Automated Weather Observation System (AWOS) (see attached). AD stated that although the equipment passed the inspection it was accompanied by a report from our service provider, Vaisala. The report stated that components of the system are outdated and will no longer be supported by the vendor. AD requested a detailed breakdown of the equipment and cost projection (see attached). AD reported that this will need to be included in next year’s budget request and that he will confer with GDOT & Croy to determine if Grant or BIL monies are available.
  5. **6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 30 April 2022 (see attached).
- c. **Airport Authority Legal Counsel, Legal Issues Update - Ms. Stephanie Windham:** Ms. Windham detailed the assignment request for 144 Sky Harbor Way. The property is being sold from Mr. Josh Hoffman to Mr. John T. Swygert. Staff recommended approval. **Mayor Hollberg** motioned to approve the assignment. **Comr. Bowlden** seconded. The motion was approved (5-0).
  - d. **The Beatty Team (TBT): - Dr. Peters** informed the Board on a suggestion of the possibility of obtaining Lobbying Services to discuss / promote NGS&A & 6A2 issues to our Elected Representatives. A discussion on what FAA concerns are, and where we would target our potential lobbying efforts. Do we risk alienating or angering State or Local Reps that are seemingly coming in line with our project. Mayor Hollberg & Dr. Peters recommend that we take the next 30 days to examine the agreement and develop deliverables & target the detailed area of main concern and revisit the subject at our next Authority meeting.

**VII. Authority Board Member Comments:**

1. **Mr. Thacker** discussed keeping the focus on researching the possible non-aeronautical uses at the airport in determining if the Authority is in potential violation with respect to the grant assurances.

**VIII. Next Airport Authority Board Meeting:** **13 June, 2022**  
**6PM**  
**One Griffin Center**

**IX. Adjournment:** At **6:20 PM**, the Chair called for a motion to adjourn. **Mayor. Hollberg** motioned to adjourn. **Mr. Noll** seconded the motion. The motion was unanimously approved, (5-0).

Respectfully Submitted:

Comr. Truman Tinsley  
 Secretary / Treasurer,  
 Griffin-Spalding Airport Authority

Cc:  
 Griffin-Spalding Airport Authority  
 Ms. Jessica O’Conner, City Manager  
 Dr. Steve Ledbetter, County Manager