



**Minutes of GS-Airport Authority
Regular Meeting
13 June, 2022
5:00PM**

Attendees:

Mr. Steve Wages (V. Chair)
Mr. Dennis Noll

Cmr. Truman Tinsley (Sec / Tres)
Cmr. Ryan Bowlden

Mayor Doug Hollberg

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Bob Stapleton (NGSA Project Manager)
Mr. Robert Mohl (Airport Director)

Ms. Rebecca Collins (Croy Engineering – via zoom)
Ms. Jessica O’Conner (City Manager)

- I. **Call to Order:** At 5:00 PM, with a quorum present, the Vice Chairman called the meeting to order.
- II. **Adopt Minutes:** Mayor. Doug Hollberg, motioned to accept the minutes of the Called Authority Meeting held on the 17th of May 2022. Cmr. Truman Tinsley seconded the motion. The minutes were approved (5-0).
- III. **Audience Comments:** None
- IV. **Report of Committees:** None
- V. **Old Business:**
 - a. **Project Manager, Construction NGSA, Update – Bob Stapleton:**
 - 1. **Re-Justification Study, GDOT Contract 75% / 25% Update:** PM Bob Stapleton updated the Authority as to the progress of the NGSA runway re-justification effort, Croy Task Order 17.
 - 2. **Project Tracker Update:** PM provided an update regarding the status of all open task orders and NGSA project initiatives (see attached).
 - 3. **Project Monthly Expenditures:** PM reported on the work progress for the month ending 30 May 2022. Mr. Stapleton presented a summary on expenditures (see attached) requesting approval for payment. Mayor Hollberg motioned to approve the expenditures as presented. Cmr. Tinsley seconded the motion. The motion was approved (5-0).
 - b. **Airport Director, Current Airport Issues, 6A2 – Robert Mohl:**
 - 1. **Runway Crack Seal & Rejuvenator Project Scope & Fee:** AD reported that the Croy Scope & Fee proposal for the 6A2 Crack Rejuvenator Project (Design Only) has been transmitted to GDOT and we are awaiting their comments.
 - 2. **Virtower Presentation:** The Virtower presentation was cut short due to difficulties in the AD’s ability to properly display the video using the court room projector. AD briefly recapped the need for the program and briefly described its ability to provide GDOT / FAA verifiable traffic & usage data.
 - 3. **Consider for Approval Virtower Agreement:** AD presented the Virtower agreement and identified money within the current FY 22 budget (Communications Account) that would be sufficient to cover the program’s cost. Mayor Hollberg motioned to approve the request. Mr. Noll seconded. The motion was approved (5-0).
 - 4. **6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 30 May 2022 (see attached).
 - c. **Airport Authority Legal Counsel, Legal Issues Update - Ms. Stephanie Windham:** Ms. Windham detailed the assignment request for 205 Barry Whatley Way. The property is being sold from Mr. Lee Higdon to Mr. Tracy Wallace. Staff recommended approval. Mayor Hollberg motioned to approve the assignment. Mr. Noll seconded. The motion was approved (5-0).

VI. New Business:

- a. GSAMPLCC Contract Change:** Mr. Bob Stapleton, Project Manager for the New Griffin-Spalding County Airport development submitted an amendment to his current contract. The new provision provides for paying Mr. Stapleton at a set rate of \$90.00 per hour. The change to the agreement indicates that the invoices submitted will be by project, at the per hour rate as opposed to a set fee of \$5,789.00 per month. **Mayor Hollberg** motioned to approve as presented. **Mr. Noll** seconded the motion. The motion was approved (5-0).

VII. Authority Board Member Comments: None

VIII. Next Airport Authority Board Meeting: **11 July, 2022**
6PM
One Griffin Center

IX. Adjournment: At 5:45 PM, the Chair called for a motion to adjourn. **Mayor. Hollberg** motioned to adjourn. **Mr. Noll** seconded the motion. The motion was unanimously approved, (5-0).

Respectfully Submitted:

Cmr. Truman Tinsley
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Ms. Jessica O'Conner, City Manager
Dr. Steve Ledbetter, County Manager