



**Minutes of GS-Airport Authority
Regular Meeting
11 July, 2022
6:00PM**

Attendees:

Dr. Randall Peters
Mr. Dennis Noll
Mr. Louis Thacker

Mr. Steve Wages (V. Chair)
Mayor Doug Hollberg

Cmr. Truman Tinsley (Sec / Tres)
Cmr. James Dutton

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Bob Stapleton (NGSA Project Manager)
Mr. Robert Mohl (Airport Director)

Ms. Rebecca Collins (Croy Engineering – via zoom)
Ms. Jessica O’Conner (City Manager)

- I. Call to Order:** At 6:00 PM, with a quorum present, the Vice Chairman called the meeting to order.
- II. Adopt Minutes:** **Mayor. Doug Hollberg**, motioned to accept the minutes of the Regular Authority Meeting held on the 13th of June 2022. **Mr. Dennis Noll** seconded the motion. The minutes were approved (7-0).
- III. Audience Comments:** None
- IV. Report of Committees:** None
- V. Old Business:**
 - a. Project Manager, Construction NGSA, Update – Bob Stapleton:**
 - 1. Re-Justification Study, GDOT Contract 75% / 25% Update:** PM Bob Stapleton updated the Authority as to the progress of the NGSA runway re-justification effort, Croy Task Order 17.
 - 2. Project Tracker Update:** PM provided an update regarding the status of all open task orders and NGSA project initiatives (see attached).
 - 3. Project Monthly Expenditures:** PM reported on the work progress for the month ending 30 June 2022. Mr. Stapleton presented a summary on expenditures (see attached) requesting approval for payment. **Mayor Hollberg** motioned to approve the expenditures as presented. **Mr. Steve Wages** seconded the motion. The motion was approved (7-0).
 - b. Airport Director, Current Airport Issues, 6A2 – Robert Mohl:**
 - 1. Runway Crack Seal & Remarkings Project Scope & Fee:** AD reported that Croy has responded to GDOT’s comments regarding the Scope & Fee proposal for the Crack Seal & Remarkings Project (Design Only). We are awaiting either additional GDOT comments or a Notice To Proceed.
 - 2. 6A2 Budget Blanket P.O. for Aviation Fuel:** AD provided one each request for approval, for Blanket Purchase Orders with Perry Brothers Aviation Fuels Inc. for: 1. Aviation Gasoline (AvGas 100LL) in the amount NTE \$247,000. and 2. Jet Fuel with Prist (Jet-A) in the amount NTE \$151,475. in accordance with the approved 6A2 FY23 Budget. **Mayor Hollberg** motioned to approve both P.O.s as presented. **Cmr. James Dutton** seconded. The motion was approved (7-0).
 - 3. 6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 30 June 2022 (see attached).
 - c. Airport Authority Legal Counsel, Legal Issues Update - Ms. Stephanie Windham:**
 - 1. Lease Assignment for 221 Sky Harbor Way:** Ms. Windham detailed the assignment request for 221 Sky Harbor Way. The property is being sold from Mr. Trey Conley to Mr. Michael B. Koff dba, Shoot Aviation Films Inc. Staff recommended approval. **Mr. Wages** motioned to approve the assignment. **Mr. Noll** seconded. The motion was approved (7-0).

2. **Draft Interim Lease Agreement:** Ms. Windham presented a draft “Interim Lease Agreement” (ILA). This lease mechanism is an attempt to “bridge-the-gap” between the current airport and the NGSA. This lease agreement is designed to allow current tenants the ability to sell their leaseholds, expanding the pool of potential buyers that they may now be able to acquire bank loans with enough time to amortize their investments. The ILA will provide a 30 year lease beginning at 6A2 and ending at the NGSA locking in rates and terms. Upon expiration of the ILA the tenant will be required to either terminate the lease or enter into a New Lease at the New Airport using Rates & Terms appropriate to the NGSA. It was decided to table the agreement until the August Authority meeting providing time for the members to review and submit questions. **Mayor Hollberg** motioned to table the item until the August meeting. **Cmr. Truman Tinsley** seconded. The motion to table was approved (7-0).

VI. New Business:

- a. **Meeting Time Change:** A discussion regarding moving up the time of the regularly scheduled Airport Authority Meeting by one hour from 6PM on the second Monday of every month to 5PM on the second Monday of every month. **Mr. Wages** motioned to approve the change in meeting time from 6pm to 5pm. **Cmr. Tinsley** seconded the motion. The motion was approved (7-0).

VII. Authority Board Member Comments: None

VIII. Next Airport Authority Board Meeting: **08 July, 2022**
5PM
One Griffin Center

- IX. Adjournment:** At **6:38 PM**, the Chair called for a motion to adjourn. **Mr. Wages** motioned to adjourn. **Cmr. Tinsley** seconded the motion. The motion was unanimously approved, (7-0).

Respectfully Submitted:

Cmr. Truman Tinsley
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Ms. Jessica O’Conner, City Manager
Dr. Steve Ledbetter, County Manager