



**Minutes of GS-Airport Authority
Regular Meeting
10 October, 2022
5:00PM**

Attendees:

Mr. Steve Wages (V. Chair)
Cmr. Truman Tinsley

Mr. Dennis Noll
Cmr. James Dutton

Mayor Doug Hollberg
Mr. Louis Thacker

Also in Attendance:

Mr. Karl Broder (Authority Legal Counsel)
Ms. Jessica O’Conner (City Manager)
Mr. Robert Mohl (Airport Director)

Mr. Greg Teague (Croy Engineering)
Mr. Bob Stapleton (NGSA Project Manager)

- I. **Call to Order:** At 5:15 PM, with a quorum present, the Vice Chair called the meeting to order.
- II. **Adopt Minutes: Mayor Doug Hollberg,** motioned to accept the minutes of the Regular Authority Meeting held on the 12th September 2022. (see attached). **Cmr. James Dutton** seconded the motion. The minutes were approved (6-0).
- III. **Audience Comments:** On behalf of the residents located within the Georgia Power Company (GPC) / Georgia Transmission Company’s (GTC) proposed new power line realignment corridor, Ms. Nancy Moore (131 Kennedy Road, Griffin GA., 30223) presented a letter she and her petitioners sent to Senator Jon Ossoff (see attached) regarding their reasoning against the new alignment pathway.
- IV. **Report of Committees:** None
- V. **Old Business:**
 - a. **Project Manager, Construction NGSA, Update – Bob Stapleton:**
 - 1. **Project Tracker Update: Both PM & Mr. Greg Teague** provided an update regarding the status of all open task orders and NGSA project initiatives.
 - 2. **Project Monthly Expenditures:** PM reported on the work progress for the month ending 30 September 2022. Mr. Stapleton presented a summary on expenditures (see attached) requesting approval for payment. **Mayor Hollberg** motioned to approve the expenditures as presented. **Mr. Dennis Noll** seconded the motion. The expenditures were approved for payment (6-0).
 - 3. **GSAA Website Management RFP:** PM provided an overview of the RFP results for the management of the new GSA Authority Website. PM stated that of the responses he had received and upon consultation with the Executive Staff we recommend Griffin Web Designs as the successful candidate, with an annual expenditure of \$2,500. (see agreement attached) to maintain & manage the Authority’s website – www.griffinspaldingairportauthority.org. **Cmr. Truman Tinsley** motioned to approve as presented. **Mr. Noll** seconded. The motion was approved (6-0).
 - b. **Airport Director, Current Airport Issues, 6A2 – Robert Mohl:**
 - 1. **Runway Crack Seal & Remarketing Project Scope & Fee:** AD reported that GDOT has submitted a contract for the Authority’s review for the Crack Seal & Remarketing Project (Design Only). AIP-AP023-9066-39 (AIP-39) is an FAA Grant award of \$79,498.89. This is a 95% - 2.5% - 2.5% project of which the FAA share shall be \$71,549., GDOT’s share is \$3,974.94 and the Authority’s share is \$3,974.95. Upon the Authority’s, City of Griffin and Spalding County’s acceptance GDOT will transmit the E-Contract for signatures.
 - 2. **6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 30 September 2022 (see attached).

c. Airport Authority Legal Counsel, Legal Issues Update - Ms. Stephanie Windham:

1. **GDOT AIP-39 Contract:** Ms. Stephanie Windham reported to the Authority the AIP-39 contract has been reviewed by her and approved as-to-form. She recommended the Authority accept the grant contract as presented. She further informed the Authority that upon acceptance, the contract will then be presented before Spalding County at their next regular meeting, (17 October) and following, would then be presented to the City of Griffin, at their regular meeting, (25 October) for their acceptance as well. **Cmr. Dutton** motioned to approve as presented. **Cmr. Tinsley** seconded. The motion was approved (6-0).

VI. New Business:

a. 2023-2028 Five Year Capital Improvement Program (CIP):

1. **Five Year CIP (NGSA):** PM & Mr. Greg Teague of Croy Engineering, presented on overview of the 5-Year CIP for the New Griffin-Spalding Airport (NGSA) covering the period of AIP Grants being requested to effect the projects listed. Upon acceptance of the proposed 5-Year CIP list, Croy Engineering will input the data into GDOT's "Black-Cat" data base system to meet the 11 November deadline. **Mayor Hollberg** motioned to accept the 5-Year NGSA CIP as presented. **Cmr. Dutton** seconded. The motion was approved (6-0).
2. **Five Year CIP (6A2):** AD & Mr. Greg Teague of Croy Engineering, presented on overview of the 5-Year CIP for the current airport, (6A2) covering the period of AIP Grants being requested to effect the projects listed. Upon acceptance of the proposed 5-Year CIP list, Croy Engineering will input the data into GDOT's "Black-Cat" data base system to meet the 11 November deadline. **Mayor Hollberg** motioned to accept the 5-Year 6A2 CIP as presented. **Mr. Noll** seconded. The motion was approved (6-0).

- b. Attend Georgia Airports Association Conference 12-14 October 2022:** Mr. Stapleton withdrew his request to attend citing a prior engagement. No Action Required.

c. Information & News Items:

1. AD submitted for information, GDOT's Executive Summary of the state's recently released Air Cargo Study (see attached).
2. AD submitted for information, an article regarding the status & progress of the move to Unleaded Aviation Gasoline and its potential ramifications of the Aviation Industry (see attached).

VII. Authority Board Member Comments: None

VIII. Next Airport Authority Board Meeting: **14 November, 2022**
5PM
One Griffin Center

IX. Adjournment: At **6:05 PM**, the Chair called for a motion to adjourn. **Mayor. Hollberg** motioned to adjourn. **Cmr. Dutton** seconded the motion. The motion was unanimously approved, (6-0).

Respectfully Submitted:

Cmr. Truman Tinsley
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Ms. Jessica O'Conner, City Manager
Dr. Steve Ledbetter, County Manager