



Minutes of GS-Airport Authority
Regular Meeting
09 January, 2023
5:00PM

Attendees:

Dr. Randall Peters (Chairman)
Mr. Dennis Noll
Cmr. Ryan Bowlden

Mr. Steve Wages (V. Chair)
Mayor Doug Hollberg

Cmr. Truman Tinsley (Sec.)
Cmr. James Dutton

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 5:01 PM, with a quorum present, the Chair called the meeting to order.
- II. **Accept Louis Thacker Retirement Resignation:** Cmr. Truman Tinsley motioned to accept the resignation / retirement of Mr. Louis Thacker from the Airport Authority as per the letter read into the record by the Chair (see letter attached). Mr. Steve Wages seconded. The motion was approved (6-0).
- III. **Resolution To Remove Blake Locke:** The Chairman, Dr. Randall Peters, read into the record the proposed resolution (see attached resolution) to recommend the removal of Mr. Blake Locke, by the City of Griffin, as their appointed member to the GS-Airport Authority on the basis of lack of attendance (see attached attendance matrix). Mr. Wages motioned to approve the resolution as presented. Cmr. Tinsley seconded. The motion was approved (6-0). Ms. Windham stated she would forward the resolution to the City.
- IV. **Adopt Minutes:** Cmr. Tinsley, motioned to accept the minutes of the Regular Authority Meeting held on the 14th of November 2022. (see attached). Mr. Steve Wages seconded the motion. The minutes were approved (6-0).
- V. **Audience Comments:** None
- VI. **Report of Committees:** None
- VII. **Old Business:**
 - a. **NGSA, Update:**
 - 1. **Project Monthly Expenditures - November:** AD reported on the work progress for the month ending 30 November 2022. He presented a summary on expenditures (see attached) requesting approval for payment. Mr. Wages motioned to approve the expenditures as presented. Mr. Dennis Noll seconded the motion. The expenditures were approved for payment (7-0).
 - 2. **Project Monthly Expenditures - December:** AD reported on the work progress for the month ending 31 December 2022. He presented a summary on expenditures (see attached) requesting approval for payment. Mr. Noll motioned to approve the expenditures as presented. Cmr. Tinsley seconded the motion. The expenditures were approved for payment (7-0).
 - b. **Airport Director, Current Airport Issues, 6A2 – Robert Mohl:**
 - 1. **Runway Crack Seal & Remark Project Scope & Fee:** AD reported that GDOT had received the E-Signed Contract (from the City, County & Authority), we are awaiting the executed copy & NTP.
 - 2. **6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 30 Nov & 31 Dec 2022 (see attached).

c. Airport Authority Legal Counsel, Legal Issues Update – Ms. Stephanie Windham:

- 1. Lease Assignment – 151 Sky Harbor Way:** Ms. Windham presented a request to assign the lease of 151 SHW from Mr. Robert Brown to Mr. Tracy Wallace, all documents are in order (see attached R&R and Lease Assignment), staff recommends approval. **Mayor Doug Hollberg** motioned to approve as presented. **Mr. Wages** seconded. The motion was approved (7-0).
- 2. Lease Assignment – 207 Barry Whatley Way:** Ms. Windham presented a request to assign the lease of 207 BWW from Mr. Jeffery Scott Collins to Mr. Ronnie Powers Sr., all documents are in order (see attached R&R and Lease Assignment), staff recommends approval. **Mayor Doug Hollberg** motioned to approve as presented. **Mr. Wages** seconded. The motion was approved (7-0).

VIII. New Business:

a. 5 - Year Master Services & Consultant Agreements Committee Formation:

- 1. Chairman Peters** informed the Authority that we are approaching the end of the 5 year contract with Croy Engineering for Master Services Consulting. Per the FAA regulation the Authority will need to put out an RFQ for both design and planning as well as engineering and construction services. The submitted responses will need to be evaluated by a committee and the committee will in-turn make a recommendation to the Authority. The first step will need to be the formation of the committee, the Chair called for volunteers. Mr. Dennis Noll, Cmr. Truman Tinsley & Cmr. James Dutton each volunteered to serve on the selection committee.

b. Information & News Items:

- 1. Chairman Peters** informed the Authority that there is a meeting set for the 26th of January in which both the FAA & GDOT will come to Griffin and meet with the representatives of the City of Griffin, Spalding County, the GS-Airport Authority and Croy Engineering for the purpose of discussing funding allocations provided by FAA & GDOT, the projected NGSa timeline and the proposed plan to acquire funds to cover any shortfall that may arise from the lack of Federal & State participation. The meeting will occur at 3:00pm and take place at Historic City Hall.

IX. Authority Board Member Comments: None

X. Next Airport Authority Board Meeting:

**13 February, 2023
5PM
One Griffin Center**

- XI. Adjournment:** At 5:31 PM, the Chair called for a motion to adjourn. **Mr. Wages** motioned to adjourn. **Cmr. James Dutton** seconded the motion. The motion was unanimously approved, (7-0).

Respectfully Submitted:

Cmr. Truman Tinsley
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Ms. Jessica O'Conner, City Manager
Dr. Steve Ledbetter, County Manager
Croy Engineering