



**Minutes of
GS-Airport Authority
Regular Meeting
10 April, 2023
5:00PM**

Attendees:

Dr. Randall Peters (Chairman)
Mr. Joe Reheiser

Mr. Dennis Noll
Mr. Tim Brown

Mayor Doug Hollberg

Also in Attendance:

Ms. Stephanie Windham (Beck, Owen & Murray)
Mr. Greg Teague (CEO Croy Engineering)
Mr. Patrick Lenton (Croy Engineering)
Dr. Steve Ledbetter (County Manager)
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 5:00 PM, with a quorum present, the Chair called the meeting to order.
- II. **Welcome New Authority Member:** The Chair recognized & welcomed Mr. Tim Brown, newly appointed member of the GS-Airport Authority. Mr. Brown is serving the remainder of Mr. Blake Locke’s term. Mr. Locke resigned from the Authority this past January.
- III. **Adopt the Minutes:** **Mr. Dennis Noll** motioned to approve the minutes of the GSAA regular meeting held on 13th of March, 2023 at 5pm. **Mr. Joe Reheiser** seconded. The motion was approved (5-0). Regarding the minutes for the Special Called Meeting of the Selection Committee, held on the 13th of March at 4pm, for the purpose of selecting a Consulting Firm as per FAA regulations, **Mayor Doug Hollberg** motioned to approve (see attached). **Mr. Noll** seconded. The motion was approved (5-0).
- IV. **Audience Comments:** None
- V. **Report of Committees:** None
- VI. **Old Business:**
 - a. **NGSA, Update:**
 - 1. **Project Update:** Mr. Greg Teague (of Croy Engineering) briefed the Authority as to the status of the NGSA project here-to-date. Mr. Teague reported that he received word that we recently obtained approval of the Runway Length Justification Study, the Airport Business Plan and the ALP (Conditionally Approved) Update. These approvals have led to several productive meetings regarding funding and identifying potential funding sources. The Chair further recapped for the new members, the discussions regarding the FAA / GDOT meeting held earlier this year and the issues discussed during his and Mr. Teague’s visit to Washington D.C.
 - 2. **Project Monthly Expenditures:** AD reported on the work progress for the month ending 31 March 2023. He presented a summary of expenditures (see attached) requesting approval for payment. **Mayor Hollberg** motioned to approve the expenditures a presented. **Mr. Reheiser** seconded the motion. The expenditures were approved for payment (5-0).

b. Airport Director, Current Airport Issues, 6A2 – Robert Mohl:

- 1. Runway Crack Seal & Remarketing Project:** AD stated that he & Croy met with Mr. Lew Walker of the GDOT and reviewed the project funding amounts and where best to allocate those resources. Mr. Walker informed us that upon receipt of the “Tentative Allocation” letter from GDOT we can then proceed with planning & scheduling the actual construction.
- 2. 6A2 ALP Exhibit-A Update, Task Order 20:** AD reported that he received a draft new property map. He reported that he marked it with some minor corrections and returned it to Croy for updating.
- 3. 6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 31 March 2023 (see attached).

c. GSAA Legal Counsel, Joint IGA’s & Operating Agreements Update – Ms. Stephanie Windham:

- 1. Personnel Lease 6A2 Renewal:** Ms. Windham reported that the agreement is approved “as-to-form” and recommends approval at which this will be transmitted to the City for their approval. **Mayor Hollberg** motioned to approve as presented. **Mr. Noll** seconded. The motion was approved (5-0).
- 2. IGA Services Agreement COG-GSAA Renewal:** Ms. Windham reported that the agreement is approved “as-to-form” and recommends approval at which this will be transmitted to the City for their approval. **Mayor Hollberg** motioned to approve as presented. **Mr. Reheiser** seconded. The motion was approved (5-0).
- 3. IGA Joint Funding for Aviation Services Renewal:** Ms. Windham reported that the agreement is approved “as-to-form” and recommends approval at which this will be transmitted to the City and the County for their approval. **Mayor Hollberg** motioned to approve as presented. **Mr. Noll** seconded. The motion was approved (5-0).
- 4. 5 Year Engineering Services Agreement – Croy Engineering successful candidate:** Ms. Windham reported that the agreement is approved “as-to-form” and recommends approval subject to GDOT approval. **Mayor Hollberg** motioned to approve as presented. **Mr. Tim Brown** seconded. The motion was approved (5-0).
- 5. 5 Year Planning Services Agreement – Croy Engineering successful candidate:** Ms. Windham reported that the agreement is approved “as-to-form” and recommends approval subject to GDOT approval. **Mayor Hollberg** motioned to approve as presented. **Mr. Brown** seconded. The motion was approved (5-0).
- 6. Lease Assignment 143 SHW:** Ms. Windham briefed the Authority on a lease transfer assignment request of hangar lease for 143 Sky Harbor Way being sold from Charlie & Melissa Brockenbrough to Mr. Tracy Wallace. Mr. Wallace indicates that he will be storing an aircraft in the hangar. Staff recommends approval. **Mr. Noll** motioned to approve as presented. **Mr. Brown** seconded. The motion was approved (5-0).

d. Tenant Safety Issue & Court Appearance: AD briefed the Authority a “Spring Cleaning Letter” that was distributed to all airport tenants. The letter is the result of issues that have arisen due to incidents leading up to citations being issued to Mr. Dan Gryder owner / pilot of DC-3, N143D. AD stated briefly recapped the incidents and reported that during the 16th of March court appearance regarding the citations a continuance was granted to Mr. Gryder. AD stated that in addition to the Spring Cleaning letter he also sent out a second round of letters to all Mr. Gryder’s addresses on file and to both his email accounts. AD reported that the next court date will be the 18th of May at 1:30PM.

e. Lobbyist Proposal Update: Chairman Peters briefed the board. In light of the lessons learned from the Chairman & Mr. Teague’s trip to Washington DC., it was decided that to move forward with hiring a lobbyist, paying \$7,000. per month, may be slightly premature at this time. The ground work provided by GSAA Staff & Croy Engineering appear to be obtaining the information and are reaching the representatives as intended. The Board discussed and agreed to wait and evaluate the results of these “in-house” efforts before making any decision on the need for outside assistance.

- VII. New Business:** AD provided an update regarding the Authority website work that is currently on hold due to domain rights. During the work on the website it was recommended that the Authority logo be changed as it appears to use graphics similar to the Georgia Airports Association logo. AD presented a concept developed by Griffin Web Designs of a new Authority logo for consideration & discussion.
- VIII. Authority Board Member Comments:** AD stated that as of today he has completed 16 years with the City and the GS Airport.
- IX. Next Airport Authority Board Meeting:** **08 May, 2023**
5PM
One Griffin Center
- X. Adjournment:** At **5:52 PM**, the Chair called for a motion to adjourn. **Mr. Noll** motioned to adjourn. **Mr. Reheiser** seconded the motion. The motion was unanimously approved, (5-0).

Respectfully Submitted:

Cmr. Truman Tinsley
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Ms. Jessica O'Conner, City Manager
Dr. Steve Ledbetter, County Manager
Croy Engineering