

**Minutes of
GS-Airport Authority
Regular Meeting
12 June, 2023
5:00PM**

Attendees:

Dr. Randall Peters (Chairman)
Mr. Dennis Noll
Cmr. Ryan Bowlden

Mr. Steve Wages (V. Chair)
Mayor Doug Hollberg
Mr. Tim Brown

Cmr. Truman Tinsley (Tres/Sec)
Mr. Joe Reheiser

Also in Attendance:

Ms. Stephanie Windham (Beck, Owen & Murray)
Mr. Robert Mohl (Airport Director)

- I. Call to Order:** At 5:00 PM, with a quorum present, the Chair called the meeting to order.
- II. Adopt the Minutes:** **Mr. Joe Reheiser** motioned to approve the minutes of the GSAA regular meeting held on 08th of June, 2023 at 5pm. **Mr. Steve Wages** seconded. The motion was approved (8-0).
- III. Audience Comments:** Ms. Lynn Futral (Land Owner in NGSA Land Acquisition Area) requested an update from the Authority of status of the NGSA Project. Also, she updated the Authority on her efforts to re-classify her property to Commercial / Industrial in an effort to sell the portion not to be used for the NGSA Project.
- IV. Report of Committees:** The Authority Chair and the Airport Director provided insights related to issues raised and information shared during the Association of Georgia General Aviation Airport's (AGGAA) Annual Conference held this past May (22nd – 24th).
- V. Old Business:**
- a. NGSA, Update:**
- 1. Project Update:** Dr. Peters provided a synopsis of his meeting with our State Legislators, the Lieutenant Governor and GDOT regarding the financial shortfall and possible paths towards acquiring the resources necessary to move forward.
 - 2. 3 Year Disadvantaged Business Enterprise (DBE):** AD stated that he is awaiting the date for the stakeholders meeting from the consultants. AD further reported that he will be participating in a local group's discussion and information seminar regarding minority participation and business development on the 24th of June at Historic City Hall. This will be a part of our community outreach as per our DBE Plan.
 - 3. Project Monthly Expenditures:** AD reported on the work progress for the month ending 30 June 2023. He presented a summary of expenditures (see attached) requesting approval for payment. **Mayor Doug Hollberg** motioned to approve the expenditures a presented. **Mr. Tim Brown** seconded the motion. The expenditures were approved for payment (8-0).
- b. Airport Director, Current Airport Issues, 6A2 – Robert Mohl:**
- 1. Runway Crack Seal & Remarketing Project:** AD stated we have received five reimbursements from GDOT on this project (see accounting spreadsheet AIG-39). We have just submitted reimbursement request number 6 and that he & Croy met with Mr. Lew Walker of the GDOT to review the project funding amounts and where best to allocate those resources. Mr. Walker informed us that upon receipt of the "Tentative Allocation" letter from GDOT we can then proceed with planning & scheduling the actual construction.

2. **6A2 ALP Exhibit-A Update, Task Order 20:** AD reported that he received a final draft of the new property map. AD stated that he reviewed it and indicated that it appeared to be in order and we now have a map that we can utilize for future planning and marketing of the current airport.
3. **6A2 Proposed Budget Update:** AD briefed the Authority on to the status of 6A2's Proposed FY24 Budget. AD stated that the budget had made its way through City & County reviews and is awaiting final adoption by the City. AD stated that the Authority needs to recommend adoption of, provided there are no changes to the current proposal, to the city before their final vote. **Mayor Hollberg** motioned to recommend adoption of the proposed FY24 Airport Budget to the COG, provided there are no more changes to be made. **Mr. Wages** seconded. The motion was approved (8-0).
4. **6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 30 June 2023 (see attached).

c. GSAA Legal Counsel – Ms. Stephanie Windham:

1. **A Presentation:** by City of Griffin Staff Attorney Kelsey Carden regarding recent municipal court matter concerning 6A2: Ms. Carden updated the Authority on the strategies and outcomes related to the recent court activity regarding 6A2 and tenant.
2. **Renewal Agreements (Office & Hangar Rental) FlyBoys Flight Center Flight Instruction:** Ms. Stephanie Windham provided a synopsis regarding the renewal agreements for the Flight Instructor (FlyBoys Flight Center) in renting the “landside” offices of the FBO Terminal Building (Suite – B) located at 1035 S. Hill Street, Griffin GA. Staff recommends approval. Mr. Wages motioned to approve the rental agreements (Office & Hangar Use) as presented. Mr. Dennis Noll seconded. The motion was approved (8-0).

VI. New Business: None

VII. Authority Board Member Comments: Dr. Peters relayed to the Authority, “that since many Authority members will be out on vacation and that there is not much (historically) to be coming before the board during the month of July” that he suggests the Authority consider cancelling the upcoming Regular Meeting (10 July, 2023) of the GS-Airport Authority. Mayor Hollberg recommended to allow the Chairman to authorize normal expenditures as may present themselves for the month of July to be reported during the 14 August meeting. **Mayor Hollberg** motioned to cancel the 10 July 2023 GSAA Meeting and allow the Chairman to authorize “normal” expenditures for the month of July, as suggested. **Mr. Wages** seconded. The motion was approved (8-0).

VIII. Next Airport Authority Board Meeting: **14 August, 2023**
5PM
One Griffin Center

IX. Adjournment: At **5:43 PM**, the Chair called for a motion to adjourn. **Mr. Reheiser** motioned to adjourn. **Mr. Wages** seconded the motion. The motion was unanimously approved, (8-0).

Respectfully Submitted:

Cmr. Truman Tinsley
 Secretary / Treasurer,
 Griffin-Spalding Airport Authority

Cc:
 Griffin-Spalding Airport Authority
 Ms. Jessica O’Conner, City Manager
 Dr. Steve Ledbetter, County Manager
 Croy Engineering