



Residential Plan Review Checklist for New Single Family Homes- Builder

- Completed Building Application filled out by General Contractor or Owner/Occupier
- Complete set of house plans for New Single-Family Dwellings including:
 - Complete list of applicable codes including Georgia Amendments and Supplements
 - Complete Trusses or Stick Built Plans
 - Complete Wall Plans
 - Complete Flooring Plans
 - Portal frame at garage door details (R602.10.6.3)
 - Construction and attachment of stairwell – any stairs (2018 IRC 311.5)
- Completed 2015 REScheck report
- Complete site plan showing setbacks and placement of house
- State, business, and driver's license for general contractor
- Completed authorized permit agent form [if applicable]
 - State, business, and driver's license of the authorized agent [if applicable]
- Subcontractor affidavit for electric
 - State, business, and driver's license for electric contractor
- Subcontractor affidavit for gas
 - State, business, and driver's license for gas contractor
- Subcontractor affidavit for mechanical
 - State, business, and driver's license for Mechanical contractor
- Subcontractor affidavit for plumbing
 - State, business, and driver's license for plumbing contractor
- Completed Land Disturbance Application
- Complete ES & PC Plans
- Proof of payment for Spalding County Impact Fee, Cost Capacity Recover Fee, and Bond
- Proof of New Utility Account with City of Griffin